

## Traffic Calming Standard Procedure

### Town of Carolina Beach

#### PURPOSE

To outline the process by which the Town of Carolina Beach will address citizen concerns regarding traffic speeds on local streets. This process is designed to use verified data and community support to install effective traffic calming measures that align with town codes, long range plans and health, safety, and general welfare. Recommendations for traffic calming devices shall meet the [MUTCD](#) and NCDOT policies. Yield or stop signs shall not be used as traffic calming devices. Any proposed yield or stop sign shall go through the text amendment process for review.

#### PROCEDURE

Traffic calming measures are applicable in residential neighborhoods where speeding vehicles and pedestrian traffic are the primary concerns, and traditional police enforcement is found to be unfeasible and/or ineffective. Streets must typically be residential in nature for consideration under this policy. The following policy and procedure are intended to promote traffic calming measures that are appropriately implemented and supported by the community. In addition to citizen requests, traffic calming projects can also be identified by Town Staff and/or Town Council.

The following procedure will be used to identify, evaluate and implement traffic calming projects in Carolina Beach.

1. A citizen interested in requesting a traffic calming measure (the "Requesting Citizen") must complete a Request for Traffic Calming Measures form that will be provided by the Town of Carolina Beach. In order for the Town to consider the request for a traffic calming measure, 80% of the Interested Property Owners and/or Residents Property Owners with a property line adjacent to the subject right-of-way must sign the petition.
  - Only one signature per household or business (unit) will be allowed. It is the responsibility of the Requesting Citizen to obtain the signatures on the Petition form and return the completed form to Town Hall.
  - No responsive property owners are considered as "No" votes
2. Upon receipt of a valid and complete Request for Traffic Calming Measures form and Petition form, representatives from the Technical Review Committee (WMPO) will review site data to include traffic volumes, speeds and accident history. A project plan will be developed using the following procedures:
  - Assess problems and needs

- Evaluate alternatives
  - Propose a plan (may include recommendations or measures other than physical or constructed devices)
3. The Public Works Department will prepare a cost estimate for the proposed traffic calming project.
  4. Traffic calming projects will be presented to the Town Council regarding proposed traffic projects to include Information gathered and submitted outlining the project evaluation from TRC.
  5. If Council decides to approve the project and include the cost in the budget the Requesting Citizen will be notified regarding the funding of their request. To accelerate the process residents/owners may choose to fund the proposed project.
  6. Town staff or an approved contractor will construct the necessary traffic calming structure. Town staff will monitor the performance of the traffic management project and report back to the Town Council on the effectiveness of the project. If the project is deemed ineffective the Town Council may recommend having the structure removed or moved to another location.
  7. Citizens' requests to have the traffic calming device removed will follow the same process that is used to request a traffic calming measure (i.e. 80% of the signatures).

**Approved by Town Council**

### EXEMPTIONS

Traffic calming solutions shall not be installed on any primary emergency or truck route.

Date: 3.12.25