



AGENDA ITEM COVERSHEET

PREPARED BY: Jeremy Hardison, Community Development **DEPARTMENT:** Community Development

MEETING: Town Council March 11, 2025

SUBJECT: Award the bid for the Carolina Beach Lake Pump House #1&2 Replacement Project

BACKGROUND:

The first bid opening for the Carolina Beach Lake Pump House #1 & #2 Replacement Project was held on January 9, 2025. On that date, only one bid was received. The Project was re-advertised with a new opening date of January 23, 2025. However, due to inclement weather the bid date was moved (via Addenda 3) to January 30, 2025. One bid was received and opened as shown on the enclosed certified Bid Tabulation. IMEC Group LLC was the low bidder with a total bid amount of \$1,449,350.

After review, The Project Engineer determined that IMEC Group LLC was a responsible bidder, and that their bid was responsive. However, The Project Engineer identified an issue with the price provided for Add Alternate 3. Given the scope of work for “Add Alternate 3”, it was clear that a price of \$13,000 would not cover even a portion of the material cost. After discussions with the contractor, the Project Engineer determined that the scope was misunderstood, and the contractor did not include the additional material cost for Add Alternate 3. Following negotiations, the contractor provided a quote of \$75,922.11 for materials. As part of the negotiations, the contractor provided the material cost without markup. As a result, the total project cost—including the Base Bid, Add Alternates 1 and 2, and the negotiated Add Alternate 3—is \$1,525,272.11.

By copy of the attached recommendation letter signed by Jeffrey Ray, PE and Project Manager for Highfill Engineering, P.C., Recommended award of the contract project is to IMEC Group, LLC.

ACTION REQUESTED:

Award Bid for Carolina Beach Lake Pump House #1&2 Replacement

RECOMMENDED MOTION:

Award Carolina Beach Lake Pump House #1&2 Replacement to IMEC Group LLC for \$1,525,272.11 with further recommendation that the town retain a contingency of 15% in the project budget over the contract amount for any unforeseen conditions.