



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 3/11/25

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendment requests. Transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendment. I have also attached a copy of the supporting documentation for the appropriation.

Appropriations:

Appropriate \$3,125 reimbursement from the NC Association of Chief's of Police to account 10-510-045 Police Contract Service to reimburse the purchase of the Essential Personnel program.

Transfers:

Transfer \$30,000 from account 10-510-011 Police Communications to account 10-510-045 Police Contract Services to upfit one vehicle, wrap two vehicles and for additional costs of the perimeter fence.

Transfer \$5,000 from account 10-491-045 Community Development Contract Services to account 10-491-064 Community Development Board of Adjustments to cover the attorney fees for Planning/BOA meetings.

Transfer \$13,624.87 from account 10-620-015 P&R M&O Building Maintenance to account 10-620-075 P&R Capital Projects over \$10,000 to replace aging air conditioners at the Recreation Center.

Transfer \$27,382 from account 10-650-074 Boardwalk Capital over \$10,000 to account 38-650-046 Boardwalk Restroom Professional Services to cover the cost of removing the electrical services from the old restroom prior to demolition of the facility.

Transfer \$75,975 from account 10-420-002 Executive Wages to 10-420-046 Executive Professional Service to the cost of a Town Facility Plan.

Transfer \$25,000 from account 45-620-074 Lake Park Recreation Project Capital over \$10,000 to account 45-620-046 Lake Park Recreation Project Professional Services to cover design and construction administration for the restroom facility at Lake Park.

BUDGET IMPACT:

No budget impacts.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.