



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 3/11/25

SUBJECT: Approve Contract for Auditing Service for period ending 6/30/25

BACKGROUND:

G.S. 159-34(a) requires approval of the annual financial audit contract by the primary government governing body. Copies of the LGC Contract and Engagement Letter for Bernard Robinson & Company L.L.P. are attached for your review.

Fee for Audit Services for period ending June 30, 2025:

- Audit Services -----\$ 30,000
- Writing Financial Statements -----\$ 8,000
- Each Single Audit Major Programs -----\$ 4,000

ACTION REQUESTD:

The Finance Director recommends approval of the contract for auditing services.

ATTACHMENTS:

Audit Engagement Letter FY25

Audit Contract FY25