



# AGENDA ITEM COVERSHEET

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**PREPARED BY:** Ed H. Parvin

**DEPARTMENT:** Executive

**MEETING:** Town Council 02/14/2023

**SUBJECT:** Enforcement recommendations

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## **BACKGROUND:**

In Fall of 2022 the Town agreed to reduce fees associated with parking violations. Since then, the Town has changed vendors to reduce cost and increase customer service. Unfortunately, the new vendor cannot accommodate the 2 part reduction as originally adopted.

## **ACTION REQUESTED:**

To accommodate the changes and simplify the process without impacting the vision for offering discounts for early payment the staff recommends:

Remove the:

- 50% reduction after 24 hours and
- 25% reduction after 48 hours.

Add:

- Allow the 50% reduction for the full 48 hours.

## **RECOMMENDED MOTION:**

Recommend adoption of the attached proposed text amendment to the rates and fees schedule.

ATTACHMENT

Amendment to the Town's Rates and Fees Schedule

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Amend the Town's rates and fees schedule within the budget ordinance to allow for a 50% reduction in parking citations if they are paid within 48 hours.

~~Payment within 24 hours results in 50% off of all violations~~

Payment within 48 hours results in 50% 25% off of all violations

Non-Payment Penalty - additional fees charged after 15 calendar days (i.e. for a \$100 fine the total due = \$150)

Non-Payment Penalty - additional fee charged after 30 calendar days (i.e. for a \$100 fine the total due = \$200)