

**Debbie Hall**

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**To:** Bruce Oakley  
**Cc:** Ed Parvin  
**Subject:** Budget Amendment and Transfer

Bruce,

We need additional funds for Hurricane Florence and Hurricane Isaias. I recommend the following to cover the shortfall in these accounts:

Transfer \$12,000 from 10-410-070 COVID-19 to 10-410-064 Hurricane Florence to cover Rostan Solutions assistance with the Marina Project (FEMA reimbursable).

Appropriate \$46,725.86 from the General Fund fund balance to 10-410-066 Hurricane Isaias (FEMA reimbursements and insurance should cover this appropriation).

Regards,

*Debbie Hall*, Finance Director

Town of Carolina Beach  
1121 N Lake Park Blvd  
Carolina Beach NC 28428  
(910) 458-5495  
(910) 458-2997 Fax  
[debbie.hall@carolinabeach.org](mailto:debbie.hall@carolinabeach.org)

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## Debbie Hall

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**From:** Sheila Nicholson  
**Sent:** Wednesday, January 27, 2021 3:01 PM  
**To:** Debbie Hall  
**Cc:** Brian Stanberry  
**Subject:** Budget transfer request for Inlet Dredging Fees

Debbie,

Please transfer \$4,487 from 10-630-033 to 10-630-081 to make up the difference in cost for the Inlet Dredge project 2021 (total cost \$39,487; only \$35K budgeted based on estimates from NHC).

If you have any questions, please let me know.

Thank you,

*Sheila P. Nicholson*

Executive Assistant to the Town Manager  
Town of Carolina Beach  
[sheila.nicholson@carolinabeach.org](mailto:sheila.nicholson@carolinabeach.org)  
(910)458-2995

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LeAnn Pierce  
Mayor

Steve Shuttleworth  
Council Member

Lynn Barbee  
Council Member



Jay Healy  
Mayor Pro Tem

JoDan Garza  
Council Member

Bruce Oakley  
Town Manager

**Town of Carolina Beach**  
1121 N. Lake Park Blvd.  
Carolina Beach, NC 28428  
Tel: (910) 458-2999  
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To: Debbie Hall, Finance Director  
Bruce Oakley, Town Manager

From: Eric Jelinski, Parks and Recreation Director

Date: 1/20/2021

Re: Budget Transfer Request – Tennis Court Resurfacing

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During the FY 20/21 budget process the Parks and Recreation Dept. requested \$25,000 to resurface the tennis courts at Mike Chappell Park. However, due to the unknown of Covid and a lean budget year, funds were not allocated for this project. Unfortunately, due to Covid the Parks and Recreation Dept. was not able to offer many of our typical programs, such as summer camp and youth basketball. Since we did not run those programs, we do have extra funds in the athletics and special events line item. We are requesting the below transfer to move forward with the much-needed resurfacing of the tennis courts at Mike Chappell Park.

The resurfacing project will include two (2) coats of Nova Surface, sand filled acrylic, to the entire court surface as a filler coat. The finish will be (2) coats of Nova Combination Surface. In addition, all cracks and holes will be repaired by installed Fortress polyester fabric to the entire playing surface. This fabric will help the longevity of the court surface. This fabric helps prevent cracks and pitting of the asphalt.

Account	Amount	Transfer to Account	Reason
General Fund - 10-620-066	\$15,000	10-620-074	Please see the reasoning above and the pictures below.
General Fund – 10-620-082	\$10,850	10-620-074	



## Debbie Hall

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**From:** Kim Ward  
**Sent:** Monday, January 25, 2021 10:46 AM  
**To:** Debbie Hall  
**Cc:** Linsey Manning  
**Subject:** Budget Transfer Request

Debbie,

I would like to request a balance transfer to the following account to cover the current overage and anticipated future charges:

Transfer amount - \$800 to account number 10-410-033 (Legislative Supplies) from 10-410-014 (Legislative Travel and Training)

I apologize for the overage and the inconvenience.

Thank you,

Kim Ward  
Town Clerk  
Town of Carolina Beach  
1121 N Lake Park Blvd  
Carolina Beach, NC 28428  
Phone 910-458-2992

