



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council 12/12/2023

**SUBJECT:** Approve 2024 Town Council Meeting Schedule

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**BACKGROUND:**

Each year, the Town Council is required to adopt a regular meeting schedule.

**ACTION REQUESTED:**

Council will review the recommended calendar of meetings and consider adopting the schedule.

**RECOMMENDED MOTION:**

Approve the 2024 Town Council meeting schedule with the consent agenda.