



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 11/12/25

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received a couple of budget amendment requests. Transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendment. I have also attached a copy of the supporting documentation for the appropriation.

Appropriations:

Transfers:

Transfer \$1,050.00 from account 10-440-036 Finance Bank Charges to account 10-440-046 Professional Services to Financial Audit services.

Transfer \$212,602 from departmental -004 COLA accounts to the -002 Wage accounts for the General Fund; transfer \$58,876 from departmental -004 COLA accounts to the -002 Wage accounts for the Utility Fund to cover the Cost-of-Living increase implemented in July.

BUDGET IMPACT:

N/A

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.