



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 4/8/25

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendment requests. Transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendment. I have also attached a copy of the supporting documentation for the appropriation.

Appropriations:

Appropriate \$5,700 from the insurance settlement received for Police vehicle #60 to account 10-409-030 Vehicle Lease Payments to cover the lease of a replacement vehicle.

Appropriate \$5,000 received from the NC Forensic/US Secret Service Award to account 10-510-070 Police Digital Forensics Investigations to purchases equipment and supplies.

Appropriate \$80,138.94 in interest received from the Brandy Myers Grant to account 45-620-074 Capital Over \$10,000 for a new restroom at Lake Park.

Appropriate \$20,000 donation from the Friends of Carolina Beach Parks & Greenways to account 10-620-074 P&R Capital over \$10,000 for construction of an accessible observation deck at the Mike Chappell Park skatepark.

Transfers:

Transfer \$800 from account 10-410-014 Legislative Travel & Training to account 10-410-033 Legislative Supplies to cover line-item shortage.

Transfer \$17,592.13 from account 10-620-018 P&R M&O Grounds to account 10-620-074 P&R Capital Projects over \$10,000 for construction of an accessible observation deck at the Mike Chappell Park skatepark.

Transfer \$49,400 from account 30-811-045 WWC Contact Services and 30-812-045 Water Contract Services to account 30-810-046 WWTP Professional Services to contract with Jacobs Engineering Group to conduct a force main assessment for Carolina & Kure Beaches.

BUDGET IMPACT:

No budget impacts.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.