

Debbie Hall

From: Ed Parvin
Sent: Thursday, June 30, 2022 1:58 PM
To: Debbie Hall
Subject: budget transfer

Debbie,

When developing the Marina budget \$50,000 was discussed and included. The number was on all our spreadsheets and was entered into FMS. However, after finalizing the budget in FMS this number dropped out. So far we have been unable to replicate the error to see if there was a glitch in the software. Moving forward we have a viable solution that will have no impact on the budget. There was \$50,000 in debt service for a fire department vehicle. That fire vehicle was also funded in the new fiscal year so we are recommending the previously encumbered money be transferred to the Marina Account number 10-550-074 so we can move forward with the vessel purchase.

V/R,

Ed H. Parvin
Assistant Manager

910 465 2766
ed.parvin@carolinabeach.org



1121 North Lake Park Blvd.
Carolina Beach, NC 28428

www.CarolinaBeach.org

Debbie Hall

From: Sheila Nicholson
Sent: Thursday, June 23, 2022 2:58 PM
To: Debbie Hall
Cc: Linsey Manning
Subject: Rollover POs for 22/23

Debbie,
Please roll over the following Purchase Orders from 21/22 to 22/23:

- 221919 T2
- 221924 IPS Group

These POs are related to the citation export/import project that will be completed sometime between August-November 2022.

If you have any questions, please let me know.

Thanks!

Sheila P. Nicholson

Executive Assistant to the Town Manager
Town of Carolina Beach
sheila.nicholson@carolinabeach.org
(910)458-2995

DISCLAIMER:

E-mail correspondence to and from this address may be confidential and/or subject to the North Carolina Public Records Law and may be disclosed to third parties.

Debbie Hall

From: Sheila Nicholson
Sent: Thursday, June 23, 2022 3:17 PM
To: Debbie Hall
Cc: Linsey Manning; Gigi Baggarley
Subject: Rollover PO#221884 to 22/23 FY

Debbie,
Because the project related to PO#221884, Jacobs Engineering/Cityworks, will not be completed by 6/30/22, please rollover the PO to the new 22/23 budget year. If you have any questions, just let me know. Thanks! *53,987.25*

Sheila P. Nicholson

Executive Assistant to the Town Manager
Town of Carolina Beach
sheila.nicholson@carolinabeach.org
(910)458-2995

DISCLAIMER:

E-mail correspondence to and from this address may be confidential and/or subject to the North Carolina Public Records Law and may be disclosed to third parties.

Debbie Hall

From: Kim Ward
Sent: Thursday, June 30, 2022 2:52 PM
To: Debbie Hall
Subject: Budget Rollover Request

Debbie,

The NC League of Municipalities inadvertently sent us a copy of an old quote for property and liability insurance when we were preparing the FY22/23 budget. The invoice came in \$30,000 higher than the quote that they sent us. I would like to request a rollover from the following line items to cover the cost of the shortage, plus any deductibles that occur throughout the year:

\$20,000 to 10-420-051 from 10-510-009

\$15,000 to 10-420-051 from 10-430-009

Please let me know if you have any questions.

Thank you,

Kim Ward

Town Clerk

Town of Carolina Beach

1121 N Lake Park Blvd

Carolina Beach, NC 28428

Phone 910-458-2992

