

# CAROLINA BEACH

Town Council Workshop

Tuesday, September 28, 2021 — 9:00 AM

Council Chambers, 1121 N. Lake Park Boulevard, Carolina Beach, NC



## MINUTES

### CALL TO ORDER

Mayor Pierce called the meeting to order at 9:00a.m.

### PRESENT

Mayor LeAnn Pierce

Council Member Lynn Barbee

Council Member Steve Shuttleworth

Mayor Pro Tem Jay Healy

Council Member JoDan Garza

### ALSO PRESENT

Town Manager Bruce Oakley

Finance Director Debbie Hall

Assistant Town Manager Ed Parvin

Town Clerk Kim Ward

### DISCUSSION ITEMS

#### *Employee Recognition*

Gigi Baggarley was recognized for 5 years of service with the planning department.

Anthony Marcucilli was recognized for 25 years of service with the police department.

#### *WMPO Presentation on Traffic Calming Devices*

Scott Jones with the Wilmington Metropolitan Planning Organization gave a presentation on the different types of traffic calming devices such as speed bumps, humps, and cushions. Scott offered his assistance to come back and discuss these options should the Town want to move forward with any of the devices.

#### *Review Proposed Landscaping Ordinance*

Senior Planner Gloria Abbotts presented a possible ordinance for tree preservation. Council asked to send the idea to the Beautification Committee to get their input.

#### *Manager's Update*

Bruce Oakley gave an update on the following projects:

Lake Dredge- This is the Project Manager's priority. They are working with engineers and securing the permits needed. There is approximately 51,000 cubic yards of material left to be removed. Highfill Engineering has stated that the lake will need to be re-surveyed. Council was concerned why the lake had to be re-surveyed and re-permitted.

Staff has looked at using Geo Text bags to put the spoils in and placing them on the west side of the lake to help stabilize the bank. The bags would hold 100 cubic yards per bag. Council Member

Shuttleworth recommended hiring a private contractor to haul the material and let them figure out where to put it. Council asked that this project go back out for bid ASAP.

Canal Drive- Nine properties were identified as being a problem regarding flooding on Canal Drive. Two of the property owners have agreed to install bulkheads. Florida Avenue is the primary concern for the Town. It is causing infrastructure issues. Two of the Town's street ends will need bulkheads. Staff is researching funding options.

Stormwater Priorities-

**Council Member Shuttleworth made a motion to approve Resolution 21-2243 prioritizing the projects for the American Rescue Funds. Motion passed 5-0.**

The projects include:

1. Florida Ave (Water, Sewer, and Stormwater) - \$250,000
2. Spartanburg Ave/Third and Second Street (Stormwater) - \$130,000
3. Maryland Ave/Virginia Ave (Stormwater) - \$100,000
4. Basin Road (Stormwater) - \$90,000
5. Eastern Hamlet (Stormwater) - \$80,000
6. Seventh Street (Stormwater) - \$75,000
7. Sumter Ave/Seventh St (Stormwater) - \$74,000
8. Greenville Ave (Stormwater) - \$70,000

Parking – Council discussed the issues they have had with Reef Parking. Staff and Council agreed that Reef had come into compliance with most of the concerns that were presented to them. Council Members asked staff to explore all options including bringing parking back in house. They also asked that an inhouse committee be established consisting of Council Member Barbee and MPT Healy to vet the parking process for the 2022 season.

**Council Member Barbee made a motion to terminate the contract with Reef Parking effective October 31, 2021 and move forward with a new RFP as soon as possible. Motion passed 5-0.**

Council Member Shuttleworth asked that the Town look at all parking issues including private parking lots, parking decks and residential parking. Council Member Barbee asked staff to inquire why the private parking lots are still charging when they were supposed to stop Labor Day weekend. He feels that the private parking lots are killing the guest experience because of the confusion and high fees.

MPT Healy suggested having a standard for private lots. The owners are not keeping them clean.

Mayor Pierce said that she wanted to have a meeting to discuss only parking.

Zoom Meetings- The Town is setting up the option for committees to start holding Zoom meetings again due to the increase in COVID cases. Mayor Pierce recommended having someone on staff that can set up this type of technology and maintain it.

Hamlet Project Budget-

**Council Member Barbee made a motion to approve Budget Ordinance 21-1157 creating a capital project budget for the Hamlet Avenue Bathroom/Ocean Rescue Facility and 3 Carolina Beach Avenue South Projects. Motion passed 4-1 with Council Member Shuttleworth voting against.**

Stormwater Projects- Brandon Wise gave an update on the stormwater projects that are budgeted. They include:

- Summer Salt Lane/St. Joseph – 3 contractors have reviewed the area and what the town is requesting. Quotes should begin coming in this week. Aiming for mid-to-late October start date.
- Hamlet Avenue Grading/Stormwater Installation – 4 contractors have reviewed the area and have come up with ideas to help alleviate the flooding. 2 quotes are in, aiming for late October start date.
- Croaker Avenue Stormwater – 3 contractors are working on quotes. Aiming for a late October start date.
- Henniker's Ditch Maintenance – Working on gathering a third contractor to bid on project. Looking to start work towards the end of the year, starting at the Dow Road crossing and working backwards towards the town.
- Basin Road Drainage – Working with contractors and Public Works Director to ensure project is properly designed. Will begin gathering quotes to complete work soon.
- Canal Drive Drop Inlet – Contractor approved; work will be done this week at night.

Brandon also listed out several other projects/repairs on Stormwater's schedule.

### **NON-AGENDA ITEMS**

*Council Member Garza:*

- Asked staff to contact DOT to see if they can add a traffic signal coming out of Bame Hardware.
- Asked staff to report back to Council on the non-agenda items that are discussed at previous meetings.
- House Bill 890 passed.

*MPT Healy:*

- Asked staff to reach out to the property owners where the carnival rides were and asked them to clean and level the lots.

### **CLOSED SESSION**

**Mayor Pierce made a motion to go into closed session to discuss a personnel matter in accordance with NCGS 143.318-11(a)(6). Motion passed 5-0.**

Mayor Pierce called the open meeting back to order stating that no action was taken during closed session.

### **ADJOURNMENT**

Mayor Pierce made a motion to adjourn at 12:30pm.