



AGENDA ITEM COVERSHEET

PREPARED BY: Bruce Oakley, Town Manager

DEPARTMENT: Executive

MEETING: Town Council 1/13/2026

SUBJECT: Town Hall Usage Policy

BACKGROUND:

Attached is a policy to ensure that Town Hall facilities are used in a manner that supports the official business, operations, and civic functions of the Town of Carolina Beach. This policy outlines who may use Town Hall, how spaces may be scheduled, and the conditions under which use is permitted.

ACTION:

Consider adopting the attached policy.