

Lynn Barbee
Mayor

Joe Benson
Council Member

Jay Healy
Council Member



Deb LeCompte
Mayor Pro Tem

Mike Hoffer
Council Member

Bruce Oakley
Town Manager

Town of Carolina Beach
1121 N. Lake Park Blvd.
Carolina Beach, NC 28428
Tel: (910) 458-2999
Fax: (910) 458-2997

To: Debbie Hall, Finance Director
Bruce Oakley, Town Manager

From: Eric Jelinski, Parks and Recreation Director

Date: 5/30/25

Re: Budget Request – Recreation Center Air Conditioning

Appropriate \$6,500 NC Amateur Sports Grant donation to account 10-620-075 Parks & Rec Capital under \$10,000 to purchase sunshades for the skate park deck at Mike Chappell Park.

Account	Amount	Transfer to Account	Reason
General Fund	\$6,500	10-620-075	Sunshades for the skate park deck at Mike Chappell Park

From: ncas@ncsports.org
Date: May 30, 2025 at 3:19:29 PM EDT
To: Eric Jelinski <eric.jelinski@carolinabeach.org>
Subject: Youth Sports Grant Notification - April 2025 Grant Cycle

Be Advised: This email originated from outside of the Town of Carolina Beach, NC

Dear Youth Sports Grant Applicant,

Thank you for submitting a grant application to the Youth Sports Grant Fund, which provides funding for the purchase of youth sports equipment and facility upgrades that benefit youth sports in our state. The Youth Sports Grant fund for equipment and facility upgrades was established by the North Carolina General Assembly and N.C. Amateur Sports from a percentage of the sports wagering tax revenues in our state. Our Grant Committee has carefully reviewed your application, and we are excited to notify you that we have approved the amount of grant funding below for the project below that you requested in your Youth Sports Grant application:

Organization Name: Carolina Beach Parks and Recreation

Project Name: Accessible Skate Park Deck

Amount of Funding Approved: \$6,500

To receive your funding, you must complete the attached ACH Authorization Form and return to the address, or email address on the form within 30 days of this email notification.

By accepting the grant funding, you agree to the following requirements:

1. Grant funding must be used for items in the budget that you submitted with your application. If you received partial funding for your request, you may choose the items in your budget that you would like to purchase. Funding may not be used for anything that was not included in the budget that you submitted.
2. Grant awards must be expended within one year of receiving the funds.
3. Within 30 days of expending your total grant funds you must submit a receipt for each purchase.
4. Within 30 days of expending your total grant funds you must submit before and after photos of the project.
5. Any unused funds after one year of the funds being issued must be paid back to North Carolina Amateur Sports immediately.
6. Any funds must be paid back to North Carolina Amateur Sports immediately after one year of the funds being issued if receipts for the funds are not provided..
7. N.C. Amateur Sports will require a full refund of the grant award if any of the grant funds are used improperly, or for any items not included in the budget that you submitted.
8. Receipts and photos (before and after) may be emailed to ncas@ncsports.org, or mailed to: N.C. Amateur Sports, 406 Blackwell Street, Suite 120, Durham NC 27701.
9. You must notify us immediately if you determine that you are no longer able to use the funds as you outlined in your application, or if you are not able to accept an ACH payment.

Please reply to this email with any questions.

Best of luck!

**North Carolina Amateur Sports
Youth Sports Grant Committee**

North Carolina Amateur Sports
406 Blackwell Street, Ste 120 | Durham, NC 27701
www.ncsports.org

Submit to Finance for Payment: _____



Town of Carolina Beach

Interoffice

TO: Debbie Hall, Finance Director
FROM: Jeremy Hardison, Director of Community Development
SUBJECT: Budget Transfer
DATE: June 5, 2025

Respectfully request Budget Transfer for the following:

\$425.00 FROM: 10-491-014 **TO:** 10-491-053

\$10.00 FROM: 10-491-014 **TO:** 10-491-023

Moving the requested funds will cover the overage.

Signature: _____

A handwritten signature in blue ink, which appears to be "Jere Hardison", is written over the signature line.

Date: _____

6/6/25

Thank You!
Andrea Deopp-Norris