



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 11/14/2023

SUBJECT: Appropriate funds for the acquisition of 1808 & 1810 Canal

BACKGROUND:

For the past 9 years, the Town has been leasing the properties at 1808 & 1810 Canal for use as a public parking lot. The property owners informed staff they wish to sell the parcels and asked if the Town would be interested in purchasing the properties. A letter of intent to purchase was presented to the owner's contingent on the Town being able to obtain a grant to assist with the purchase. Town Council authorized staff to pursue a CAMA Grant to assist with the acquisition cost. The grant was approved for a purchase price of \$1,000,000 with \$600,000 CAMA Grant (60%) and \$400,000 Town match (40%).

Appropriations:

Appropriate \$1,005,000 to account 10-570-074 Parking Capital Over \$10,000 from the General Fund fund balance to cover the purchase price plus estimated closing cost. The target closing date is December 15, 2023. The Town's fund balance will be reimbursed when the grant funds are received. In lieu of financing \$400,000 at a 7% interest rate, the Town's match will come out of funds that will reimburse the purchase of Freeman Park.

BUDGET IMPACT:

The appropriation will affect the budget until grant funds are received.

ACTION REQUESTED:

- Accept the grant award.
- Approval Grant Ordinance number 23-1216 establishing a budget for the acquisition.