



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Kim Ward, Town Clerk

**DEPARTMENT:** Clerk

**MEETING:** Town Council – 12/14/2021

**SUBJECT:** Appointment of Mayor Pro-Tem

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**BACKGROUND:**

Nominations to appoint the Mayor Pro Tem will be accepted from Council Members at this time. There must be three affirmative votes for a motion to pass.

**ACTION REQUESTED:**

The Mayor will ask if there are any nominations for Mayor Pro Tem.

**RECOMMENDED MOTION:**

Motion to appoint the selected Council Member to Mayor Pro Tem.