



AGENDA ITEM COVERSHEET

PREPARED BY: Kim Ward, Town Clerk

DEPARTMENT: Clerk

MEETING: Town Council – 12/14/2021

SUBJECT: Discussion of Vacant Council Seat

BACKGROUND:

Nominations to fill the unexpired Council seat vacated by Mayor Barbee will be accepted from Council Members at this time. There must be three affirmative votes for a motion to pass. If Council chooses to open an application process, they will set an application deadline and a special meeting to review the applications. The application review must be held in open session.

ACTION REQUESTED:

The Mayor will ask if there are any nominations from Council to fill the vacant seat. All nominations will be voted on.

RECOMMENDED MOTION:

If Council selects someone to fill the vacant seat, a motion will be made to appoint that person for a term expiring on 12/12/2023 and the appointed person will be sworn in at this time.