

Debbie Hall

From: Cate Freeman
Sent: Friday, November 14, 2025 11:28 AM
To: Debbie Hall
Cc: Alan Griffin
Subject: Budget Amendment - Emergency Repair

Debbie,

We would like to request a budget amendment in the amount of \$17,000 for the Maintenance & Repair of Vehicles line item (530-017). The ladder truck requires emergency repairs exceeding what we budgeted. Please include this on the consent agenda for the next meeting.

Please let me know if you have any questions.

Thank you,

Cate Freeman

Administrative Assistant
Carolina Beach Fire Department
9 S Dow Road, Carolina Beach, NC 28428
(910) 458-2985

Lynn Barbee
Mayor

Joe Benson
Council Member

Jay Healy
Council Member



Deb LeCompte
Mayor Pro Tem

Mike Hoffer
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Kim Ward, Town Clerk

Re: Budget Transfer Request

Date: November 25, 2025

Budget transfer amount: \$21,516.67

From: 10-409-030 (Fleet)

To: 10-570-074 (Parking)

Explanation: Transfer request is to purchase a used replacement vehicle for parking enforcement versus leasing a new vehicle.