



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 10/14/2025

SUBJECT: Budget Amendments and Transfers

BACKGROUND:

I have received a couple of budget amendment and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Appropriate the \$12,810 donation from the Carolina Beach Police Foundation to account 10-510-048 K-9 Maintenance designated for the purchase of a K-9, training, and supplies.

Appropriate the \$3,693.30 NC Association of Chiefs of Police Grant to account 10-510-045 Police Contract Services to cover the purchase of the Essential Personnel Program.

Appropriate \$10,238.92 in interest received from the Brandy Myers Grant as follows: \$8,625 to account 45-620-046 Professional Services and \$1,613.92 to account 45-620-074 Capital Over \$10,000 for a new restroom at Lake Park.

Transfers:

Transfer \$7,000 from account 30-811-020 WWC M&O Infrastructure to account 30-810-016 WWTP M&O Equipment to cover repairs at the Wastewater Treatment Plant.

Transfer 1,500 from account 30-800-014 W&S Admin Travel & Training to account 30-800-033 W&S Admin Supplies to purchase a replacement laptop and future office supplies.

BUDGET IMPACT:

No budget impacts.

ACTION REQUESTED:

Approve the budget amendments as presented by the Finance Director.