



Lynn Barbee  
Mayor

Joe Benson  
Council Member

Deb LeCompte  
Council Member



Jay Healy  
Mayor Pro Tem

Mike Hoffer  
Council Member

Bruce Oakley  
Town Manager

**Town of Carolina Beach**  
1121 N. Lake Park Blvd.  
Carolina Beach, NC 28428  
Tel: (910) 458-2999  
Fax: (910) 458-2997

To: Debbie Hall, Finance Director  
Bruce Oakley, Town Manager

From: Eric Jelinski, Parks and Recreation Director

Date: 2/24/22

Re: Budget Transfer

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I am requesting the below budget transfer for the FY 21/22 Parks and Recreation Department budget. If you have any questions regarding the below transfers, please let me know.

Account	Amount	Transfer to Account	Reason
General Fund	\$5,000	10-620-018	We received donations for two new swings at Lake Park. The funds were deposited into the General Fund and we are requesting to reallocate to the Parks and Rec. budget to purchase the swings.



# CAROLINA BEACH POLICE DEPARTMENT



Chief Vic Ward

To: Debbie Hall, Finance Director

From: Vic Ward, Chief of Police *VW*

Date: 02/01/2022

Re: Budget Transfer Request

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The Police Department is requesting the transfer of \$200.00 from line item 10-335-000 Miscellaneous Revenue to line item 10-510-014 Travel & Training. Two donations of \$100 each were made from citizens with specific instructions to use the funds for meals/snacks for officers. The end-of-season, pre-season, and pre-parade departmental meetings are budgeted under 10-510-014 and include a meal. The donated funds will be appropriated toward the purchase of food items for those meetings. Backup documentation is attached.

**\$200.00**

From 10-335-000 Miscellaneous Revenue

To 10-510-014 Travel & Training

Thank you.

*C. V. Ward*

# Payment Transaction Query Detail

Town of Carolina Beach

Date: 2/1/2022

Operator: DEX

Transaction Date: 1/7/2022

Customer Name: JEANETTE NELSON

Tendered: Check

Account Number: N/A

Payment Source: Miscellaneous Payments

Transaction Amount: \$100.00

Receipt Number: 385840

Change: \$0.00

Entry Operator: 48

Description PD DONATION

Revenues	Quantity	Total
MISCELLANEOUS	1	\$100.00

# Payment Transaction Query Detail

Town of Carolina Beach

Date: 2/1/2022

Operator: DEX

Transaction Date: 1/7/2022

Customer Name: BETH COCHRAN

Tendered: Cash & Check

Account Number: N/A

Payment Source: Miscellaneous Payments

Transaction Amount: \$100.00

Receipt Number: 385841

Change: \$0.00

Entry Operator: 48

Description PD DONATION CHK#4356

Revenues	Quantity	Total
MISCELLANEOUS	1	\$100.00

## Debbie Hall

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**From:** Debbie Hall  
**Sent:** Friday, February 25, 2022 3:01 PM  
**To:** Brian Stanberry  
**Cc:** Bruce Oakley  
**Subject:** Recycling Grant

Brian,

Per your request, I've added an agenda item on the Budget Amendments/Transfer to appropriate the \$12,150 Recycling Receptacle Grant to account 10-580-018 Environmental M&O Grounds to cover the cost of receptacles for the Beach Strand.

Regards,

*Debbie Hall*, Finance Director

Town of Carolina Beach  
1121 N Lake Park Blvd  
Carolina Beach NC 28428  
(910) 458-5495  
(910) 458-2997 Fax  
[debbie.hall@carolinabeach.org](mailto:debbie.hall@carolinabeach.org)

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## Debbie Hall

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**From:** Sheila Nicholson  
**Sent:** Wednesday, February 23, 2022 4:54 PM  
**To:** Debbie Hall  
**Cc:** Bruce Oakley  
**Subject:** Budget transfer request for Marina Project

Debbie  
Please transfer \$52,377.60 funds from the 27-003-090 (Contingency) to 27-003-046 (Professional Services) to cover cost of additional invoices on Marina Project.

If you have any questions, just let me know.

Thank you,

*Sheila P. Nicholson*

Executive Assistant to the Town Manager  
Town of Carolina Beach  
[sheila.nicholson@carolinabeach.org](mailto:sheila.nicholson@carolinabeach.org)  
(910)458-2995

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# Memo



## Town of Carolina Beach

**To:** Bruce Oakley  
**From:** Debbie Hall  
**CC:**  
**Date:** 2/25/2022  
**Re:** Budget Transfer

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**Comments:** We need to transfer \$7,150 from account 10-630-056 Beach Maintenance to account 10-630-074 Beach Maintenance Capital Project Over \$10,000 to cover cost associated with the Freeman Park Loan.



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## BUDGET TRANSFER REQUEST

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** February 28, 2022

**Budget transfer amount:** \$ 80,000.00

**From:** 30-812-045 (Contract Services) \$ 80,000.00

**To:** 30-812-020 (Infrastructure)

**Explanation:** To cover increase of materials water meters and MTU's for increase of building and Suez project.

**Mark Meyer**

  
Director of Public Utilities, Town of Carolina Beach

3/28/22