



AGENDA ITEM COVERSHEET

PREPARED BY: Ed H. Parvin, Deputy Manager

DEPARTMENT: Executive

MEETING: Town Council – 13 MAY 2025

SUBJECT: Expanding the Residential Parking Zone

BACKGROUND:

In 2023, Town Council added new regulations for areas of the Town that experience cars parking on the grass adjacent to the edge of the road. These areas are described in our town code as “undesigned” right of way. In other words, it is the grass shoulder of the road that does not have parking delineated. People parking in these areas are typically visitors that do not live in one of the houses adjacent to where they are parking. The ordinance adopted and in place now allows for parking in these areas only by residents.

As originally adopted into Town code anyone parking in the undesigned areas were required to have residential passes. This year, the Town Council changed the requirement to only allow vehicles with re-entry passes to park in the undesigned areas. The undesigned areas impacted by this ordinance are enforced on a complaint basis by our parking ambassadors from PIVOT. The program has seemed to work well to keep tourists in designated parking areas and preserves the undesigned areas in our neighborhoods for the residents.

ACTION REQUESTED:

The community has enjoyed the results of the new program and many of the residents of the far north end have requested their neighborhood be included. At the budget retreat, Town Council requested staff develop an ordinance to expand the program to this area. The included ordinance will add the requested area to this program.

RECOMMENDED MOTION:

Adopt Ordinance 25-1254 to include Delaware, Florida, Georgia, Virginia, and Maryland as undesigned right of way that requires Town issued passes to park vehicles.

Attachment 1: Ordinance 25-1254 Expanding Undesignated Parking to areas of the North End west of Canal

Sec. 16-153. Definitions.

Designated parking means parking spaces either on-street or in lots that have been delineated with striping, wheel stops, or other similar methods.

Undesignated parking means unmarked parallel parking areas of the right of way adjacent to drive aisles, that are unmarked, a minimum of eight feet wide and are not otherwise rendered unauthorized by this article.

Unauthorized parking means public vehicle parking that is not in compliance with local, state, or federal code.

(Ord. No. 22-1185, 10-11-2022)

Sec. 16-164. Paid parking program and other forms of parking.

- (a) *Designated parking.* except for those that may qualify for residential exceptions based on written criteria established by the Town Manager, time limited public parking areas for marked, on-street spaces are designated as follows:
- (1) *Two-hour paid parking.* The Town has two-hour paid parking spaces and two-hour unpaid parking spaces in various locations throughout the Town. The two-hour maximum parking per space per block is implemented to encourage turnover of these spaces. These locations are identified on the Official Carolina Beach Parking Map which is adopted and amended by the Town Council from time to time.
 - (2) *Daily on-street parking spaces.* The Town has installed parking signage in various on-street parking locations throughout the Town. Designated parking may have reduced buffers from conflicts (i.e., intersections, crosswalks, etc.) only after review and approval by the Town Manager and/or their designee. Daily on-street parking spaces require that payment be made at all times when the vehicle is occupying a space except for those times outside of enforcement periods. These signed locations are identified on the Carolina Beach Parking Map which is adopted and amended by the Town Council from time to time. Below are other regulations for paid parking spaces:
 - a. An approved payment inclusive of a registered license plate shall be made during the enforcement time periods to be valid.
 - b. Parking for time periods greater than 24 continuous hours in duration is prohibited unless otherwise specified by the Carolina Beach Annual Budget Rates and Fees Schedule.
- (b) *Designated parking spaces in public parking lots.*
- (1) The Town owns or leases numerous parking lots throughout the Town. These parking lots are typically equipped with ~~pay stations, and/or~~ pay by cell phone signage with payment instructions. Motorists that park in these lots must pay for the privilege of parking during times and dates of enforcement. Fees for paid parking lots are set forth by the Carolina Beach Annual Budget Rates and Fees Schedule and subject to periodic change by the Town Council.
 - (2) Town issued passes are valid in identified public parking lot locations. Parking passes will be valid for not more than 24 consecutive hours in public parking lots. Pay by the day vehicles must be removed by 8:00 a.m. the next morning. Lots are subject to the following provisions:
 - a. Time must be on the space during enforcement time periods to be valid.
 - b. Parking for time periods greater than 24 continuous hours in duration is prohibited (i.e., no residential overflow).
- (c) *Undesignated parking.*
- (1) ~~Town issued parking passes shall be required in~~ All undesignated right of ways ~~that are located~~ in the following locations shall allow for vehicle parking by passholders only. Pass design and cost shall be defined in the annually adopted rates and fees schedule:
 - a. Lake Park Blvd going west to the Town limits, and begins at and includes Alabama Ave going north to include and terminating at Atlanta Ave; and

- b. Third Street going west to the Town limits, and begins at and includes Atlanta Ave going north to include Goldsboro Ave and Harper Ave.
 - c. [Delaware, Florida, Georgia, Virginia, and Maryland](#)
- (d) *Resident on-street parking.* The special residential exception is primarily intended to assist owner-occupied, single-family residents where existing development on nonconforming lots or uses create parking hardships. It is not intended to alleviate parking requirements for poorly planned rental property nor to serve as guest parking in residential areas.
- (1) Reasonable consideration for special residential exceptions to allow parking in no parking or time limited parking areas will be given by the Town Manager when the following criteria can be met:
- a. Applicant is a year-round resident in a nonconforming single-family dwelling or multi-unit rental structure established before 1980 and continuously in use for those purposes since established, provided subsection [(d)1. a. through d.] of this section are also met.
 - b. No off-street parking option is available on the applicant's property or by private arrangement within 500 feet of the property. (Documentation of private efforts to otherwise accommodate parking needs is required.)
 - c. Chief of Police and Fire Chief verifies that on-street parking will not pose substantial safety problems for emergency vehicles.
 - d. Parking requests for more than one vehicle per adult year-round resident otherwise meeting the above criteria will not qualify for exceptions. In no instance shall more than two public spaces be allocated for a single property.
- (e) *Taxi only parking area.* The designation and location of such locations shall be approved by the Town Manager.
- (f) *Police parking areas.* The designation and such locations shall be approved by the Police Chief.

EXCERPT FROM THE RATES AND FEES SCHEDULE

PARKING, RE-ENTRY, LSV, GOLF CART, AND FREEMAN PARK FEES

Re-entry, parking, golf cart, and Freeman Park permits must be renewed annually. Costs are listed below:

Re-Entry Decal (annual/sticker)

CB Resident/Property/Business Owner

Fee

Jan 1-Mar 31: Free/Apr 1-Dec 31: \$20 each

Parking Pass (annual/LPR)

Resident/Property/Business Owner (includes LSV)

Fee

\$40.00*

*CB and KB property owners/residents may purchase a parking pass for every vehicle registered in Carolina Beach or Kure Beach. Non-resident property owners may purchase only one pass for vehicle(s) not registered in Carolina Beach.

Non-Resident

Fee

CBD-Employee (may only be purchased by business owner/manager; employees only-no contract/1099 staff)

\$100.00

Visitor parking pass (good for 7 days)

\$100/week

Golf Cart Permit (annual)*

Resident/Property/Business Owner:

Fee

Non-State Registered Golf Carts (decal)

\$100.00

*Effective July 1, 2023, only golf cart owners that have purchased permits in the previous calendar year may continue to renew their permit; no new permit applicants shall be allowed; golf cart permit sales will end December 31, 2027 and only state registered low speed vehicles will be permitted.

Parking Lots

Fee

March 1 - October 31 (9AM-8PM)

Vehicles/Small Trucks

\$6/hour or \$25/day

Limos & Oversize Vehicles

\$10/hour or \$40/day

November 1 - February 28

Free

Designated Premium Parking Lots

January 1 - December 31 (9AM-8PM)

\$7/hour or \$35/day

Designated On-Street Parking

Fee

March 1 - October 31 (9AM-8PM)

\$5/hr

November 1 - February 28

Free

Undesignated Parking

Re-entry decal required for areas identified in
Sec 16-164 of the Town Code

Attachment 2

