



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 9/10/2024

SUBJECT: Budget Amendment/Transfer

BACKGROUND:

I have received a budget amendment and/or transfer request. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendment and/or transfer. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Transfers:

Transfer \$1,905.74 from account 10-420-090 Executive Contingency to account 10-420-051 Executive Liability Insurance to cover an insurance claim.

BUDGET IMPACT:

No budget impact.

ACTION REQUESTED:

Approve the budget amendment and/or transfer as presented by the Finance Director.