



## AGENDA ITEM COVERSHEET

<b>PREPARED BY:</b>	Ed H. Parvin, Deputy Manager	<b>DEPARTMENT:</b>	Executive
<b>MEETING:</b>	Town Council August 12, 2025		
<b>SUBJECT:</b>	Update Rates and Fees for Harbor Activities Applicant: Town of Carolina Beach		

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### **BACKGROUND:**

For ease of administration staff had recommended eliminating the 3% convenience fee. This was translated to all fees except for transient slips. Leaving the 3% was an administrative error and staff would like to correct this issue.

In addition, with the new boat dock design there is an opportunity to moor dinghies on the east side of the marina. In the past we only accommodated dinghies and day boaters on the west side for up to 3 hours. With this new dock staff would like to propose limiting the east side to dinghies and creating a fee for usage of over 3 hours.

### **ACTION REQUESTED:**

Change transient slip fees from \$80 + a 3% convenience fee (\$82.40) to a flat \$85.

Develop a fee for the east side dinghy dock.

### **RECOMMENDED MOTION:**

Adopt Ordinance No. 25-1266

## MUNICIPAL MARINA

The owners of all vessels desiring space at the Town Marina shall be required to execute a license agreement, as appropriate, prior to provision of such accommodation, and shall be bound to abide by the marina rules and regulations. **All dockage fees shall be paid using the Town's preferred method and in accordance with signed license agreements.**

### Dockage Rates

	<u>Fee</u>
Charter Boat (39' and under)	\$565.00/month
Charter Boat (40' and longer)	\$14.50/foot per month
Transient Slips (up to 54 feet)	<del>\$85/day</del> <del>\$80/day</del> + 3% convenience fee
Cancellation of reservation 24 hours or more notice	\$5.00
Cancellation of reservation less than 24 hours notice	\$80.00
<b>West side</b> day boater dockage (up to 25 feet)	3 hours max stay (no charge)
<u>East side dinghy dock (up to 10 feet)</u>	<u>3 hours max stay (no charge) Monthly</u> <u>pass \$75</u>
Late Fee	\$50/day after 10 business days of being overdue (day 11 =\$50, day 12 =\$100, etc.)
Mooring anchorage (vessels 26' to 55')	\$35.00
Cancellation of reservation 24 hours or more notice	\$5.00
Cancellation of reservation less than 24 hours notice	\$35.00
Sewer pump out fee (no charge for boat captains with license agreements, transient slips, and mooring patrons)	\$30.00

Ordinance 25-1266 Rates and Fees

Be it ordained by the Town Council of the Town of Carolina Beach. Adopted this 12<sup>th</sup> day of August, 2025.

TOWN OF CAROLINA BEACH

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Albert L. Barbee, Mayor

ATTEST:

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Kimberlee Ward, Town Clerk