

Lynn Barbee
Mayor

Joe Benson
Council Member

Jay Healy
Council Member



Deb LeCompte
Mayor Pro Tem

Mike Hoffer
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST FROM UTILITIES RESERVE FUND

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: December 19th 2024

Budget transfer amount: \$ 169,000

Explanation: This is for the Engineering cost for Well 15H and the additional filter for the Alabama water treatment plant and all piping to connect them together. This Project will be encompassed in the upcoming Revenue Bonds. If you have any questions, please let me know. See attached E-Mail and documentation.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

Mark,

I would typically need 90% of that to get to permitting plans, plus the survey and half of the Hydrogeologist. ($\$147,000 + \$15,000 + \$7,500 = \$169,000$)

Its possible we don't use all of the survey budget.

Brian Cox, PE
Engineering Services, PA
1202 Benson Rd., #200
Garner, NC 27529
(o) 919-662-7272

Trans Date	Description	Debit	Credit
12/3/2024	NATIONAL GERNERAL INSURANCE	\$9,236.00	\$0.00
		\$9,236.00	\$0.00

BUDGET AMENDMENTS/TRANSFERS				
Date	DESCRIPTION	GL #	DEBIT	CREDIT
1/14/2025	Transfer budgeted COLA monies to wage	10-420-002	13,865.14	
	line items.	10-420-004		13,865.14
		10-430-002	3,233.00	
		10-430-004		3,233.00
		10-440-002	8,002.00	
		10-440-004		8,002.00
		10-450-002	7,361.00	
		10-450-004		7,361.00
		10-491-002	17,611.00	
		10-491-004		17,611.00
		10-510-002	69,562.00	
		10-510-004		69,562.00
		10-520-002	2,479.00	
		10-520-004		2,479.00
		10-530-002	39,230.00	
		10-530-004		39,230.00
		10-550-002	3,357.00	
		10-550-004		3,357.00
		10-580-002	22,448.00	
		10-580-004		22,448.00
		10-620-002	17,263.06	
		10-620-004		17,263.06
		10-650-002	1,285.00	
		10-650-004		1,285.00
	General Fund Totals		205,696.20	205,696.20
		30-800-002	11,974.00	
		30-800-004		11,974.00
		30-810-002	9,787.00	
		30-810-004		9,787.00
		30-811-002	16,967.00	
		30-811-004		16,967.00
		30-812-002	3,620.00	
		30-812-004		3,620.00
		30-900-002	15,283.00	
		30-900-004		15,283.00
	Utility Fund Totals		57,631.00	57,631.00
	Total Transfers		263,327.20	263,327.20

COLA Used

Dept Desc	Disp Acct	Budget	Used YTD	Variance	% Remaining	Notes
Executive	10-420-004 C.O.L.A./Merit Pay	\$16,487.00	(\$13,865.14)	\$2,621.86	15.90%	Money from unfilled communications position
Clerk	10-430-004 C.O.L.A./Merit Pay	\$3,233.00	(\$3,233.00)	\$0.00	0.00%	
Finance	10-440-004 C.O.L.A./Merit Pay	\$8,002.00	(\$8,002.00)	\$0.00	0.00%	
HUMAN RESOURCES	10-450-004 C.O.L.A./Merit Pay	\$7,361.00	(\$7,361.00)	\$0.00	0.00%	
Community Development	10-491-004 C.O.L.A./Merit Pay	\$21,012.00	(\$17,611.00)	\$3,401.00	16.19%	Money from unfilled Building Inspector
Police	10-510-004 C.O.L.A./Merit Pay	\$69,562.00	(\$69,562.00)	\$0.00	0.00%	
Lifeguards	10-520-004 C.O.L.A./Merit Pay	\$15,368.00	(\$2,479.00)	\$12,889.00	83.87%	COLA was budget to cover increases in lifeguard wages if needed.
Fire	10-530-004 C.O.L.A./Merit Pay	\$39,230.00	(\$39,230.00)	\$0.00	0.00%	
Marina	10-550-004 C.O.L.A./Merit Pay	\$3,357.00	(\$3,357.00)	\$0.00	0.00%	
ENVIRONMENTAL	10-580-004 C.O.L.A./Merit Pay	\$22,448.00	(\$22,448.00)	\$0.00	0.00%	
Parks & Recreation	10-620-004 C.O.L.A./Merit Pay	\$17,601.00	(\$17,263.06)	\$337.94	1.92%	
Boardwalk	10-650-004 C.O.L.A./Merit Pay	\$1,285.00	(\$1,285.00)	\$0.00	0.00%	
	Total General Fund		(\$205,696.20)			
W&S Administrative	30-800-004 C.O.L.A./Merit	\$11,974.00	(\$11,974.00)	\$0.00	0.00%	
Wastewater Treatment	30-810-004 C.O.L.A./ Merit	\$9,787.00	(\$9,787.00)	\$0.00	0.00%	
Wastewater Collection	30-811-004 C.O.L.A./Merit	\$16,967.00	(\$16,967.00)	\$0.00	0.00%	
Water	30-812-004 C.O.L.A./Merit	\$3,620.00	(\$3,620.00)	\$0.00	0.00%	
Stormwater Drainage	30-900-004 C.O.L.A./Merit	\$15,283.00	(\$15,283.00)	\$0.00	0.00%	
	Total Utility Fund		(\$57,631.00)			
Totals		\$282,577.00	(\$263,327.20)	\$19,249.80		