Lynn Barbee
Mayor

Joe Benson
Council Member

Deb LeCompte
Council Member

Deb LeCompte
Mayor Pro Tem

Mike Hoffer
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Vic Ward, Chief of Police C. V. Ward

Re: Budget transfer

Date: October 12, 2026

Budget transfer amount: $5,000.00

From: 10-335-000 (Miscellaneous)

To: 10-510-014 (Training)

Explanation:

The Carolina Beach Police Department received a grant in the amount of $5,000.00 from the Carolina Beach Police Foundation which was deposited into 10-335-000 (Miscellaneous Revenue). The grant is to offset the $9,000 cost of leadership training presented by STOIC Enterprises.

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Outlook

SBI Local Law Enforcement Bonus Program - Payment Confirmation

From Local LE Bonus 2026 <LocalLEBonus2026@ncsbi.gov>

Date Fri 2026-10-09 6:53 AM

To Vic Ward <vic.ward@carolinabeach.gov>; Debbie Hall <debbie.hall@carolinabeach.gov>; Holly Brooks <holly.brooks@carolinabeach.gov>

Be Advised: This email originated from outside of the Town of Carolina Beach, NC

Dear Carolina Beach Police Department Contacts,

The North Carolina State Bureau of Investigation (SBI) is pleased to confirm that a check has been issued to **Town of Carolina Beach** on behalf of **Carolina Beach Police Department** for the 2026 Local Law Enforcement Bonus Program.

Payment Details

Agency:	Carolina Beach Police Department
Invoice/Reference Number:	LEA0061
Certified Sworn FTEs:	26.5
Base Bonus Amount:	$46,375.00
Employer Social Security and Medicare (FICA):	$3,547.82
Total Check Amount:	**$49,922.82**

The total check amount is based on the eligible sworn FTEs certified by your agency and includes the base bonus funding plus the employer portion of FICA associated with those bonus payments.

The check has been mailed to the remittance address provided by your agency and will include **LEA0061** as the payment reference to assist with identification and reconciliation.

Final Program Reconciliation

During the week of October 19, 2026, SBI will send the final planned program form. Your agency will be asked to provide information and supporting documentation necessary to reconcile the amount distributed by SBI with the bonuses actually paid to eligible officers.

Additional instructions will be provided with the reconciliation request. Please retain the payroll documentation supporting the bonus payments for submission at that time.

We appreciate the assistance of your agency's authorized, payroll, and finance contacts throughout this process. The cooperation of participating agencies has been essential to the timely administration and distribution of these funds.

BUDGET AMENDMENTS/TRANSFERS				
Date	**DESCRIPTION**	**GL #**	**DEBIT**	**CREDIT**
6/30/2026	Transfer to cover Vehicle Lease Liability.	10-499-000	353,314.00	
		10-580-073		70,001.47
		10-580-074		138,563.89
		10-510-015		74,799.80
		10-510-073		69,948.84
	Total Transfers		**353,314.00**	**353,314.00**

Outlook

Budget Amendment Request-BW Bathroom Power

From Sheila Nicholson <sheila.nicholson@carolinabeach.gov>
Date Mon 2026-11-02 2:53 PM
To Debbie Hall <debbie.hall@carolinabeach.gov>
Cc Bruce Oakley <Bruce.Oakley@carolinabeach.gov>

Debbie,
Please transfer $9,500 from account 10-580-013 (environmental electric) to 10-650-013 (boardwalk electric) to cover Duke Energy charges for the BW restroom and BW lights.

Thank you,

Sheila P. Nicholson
Administrative Services Officer-Town of Carolina Beach
1121 N. Lake Park Blvd. Carolina Beach NC 28428
sheila.nicholson@carolinabeach.gov
(910) 458-2995

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.