



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 4/11/2023

SUBJECT: Adopt General Compliance Policies for the American Rescue Plan

BACKGROUND:

Recipients of funds from the American Rescue Plan Act of 2021 are required to adopt and implement written general compliance policies and financial internal controls. The required documents are listed below:

Resolution 23-2280 – Record Retention Policy
Resolution 23-2281 – Eligible Use Policy
Resolution 23-2282 – Allowable Cost Policy
Resolution 23-2283 – Conflict of Interest Policy
Internal Controls Policy

ACTION REQUESTED:

Approval of the policies listed above.