

13 JULY 2021

#### Committees of the Carolina Beach Town Council

Committee	Type of Committee	Number of Members	Meeting Times
Bicycle/Pedestrian	Standing	7	Monthly
Board of Adjustment	Standing	7	Meet as needed
Beautification	Ad-hoc	11	Monthly
Business & Economic Development	Ad-hoc	7	Monthly
Canal Drive Flooding	Ad-hoc	9	Monthly
Freeman Park	Standing	7	Monthly
Marketing	Standing	8	Monthly
Operations Advisory	Standing	9	Monthly
Planning and Zoning	Standing	7	Monthly
Parks and Recreation	Standing	7	Monthly
Policy Advisory	Standing	10	Monthly
Harbor Commission*	N/A		N/A

How to keep 30+ groups informed and working toward Town Council's goals with information flowing correctly?

## Other key groups and CB Liaison FEMA/EMERGENCY MNGMT LGC Parking MOTSU/ACOE **Boat Captains** NC League of Municipalities Landscaping Electrical **GFL** All Various contractors Community/Events Media All CBP<sub>3</sub>

## Committee

Cape Fear Council of Governments

Carolina/Kure Beach Regional Sewer Authority

NC Beach, Inlet and Waterway Association

New Hanover County Tourism Development Authority Pierce (Oversight by Executive Assistant to

New Hanover County Transportation Advisory

Port, Waterway and Beach Commission

## WMPO

# Executive/Finance

Executive/Finance Executive/Finance Executive Executive Town Clerk **Public Works Public Works** Public Works All/P&R TC / Executive / Finance / Attorney

## **Council Representative**

Pierce (Oversight by Town Manager)

Garza/Barbee (Oversight by Finance Director / WWT plant superintendent)

Shuttleworth/Pierce (Oversight by Fire Chief)

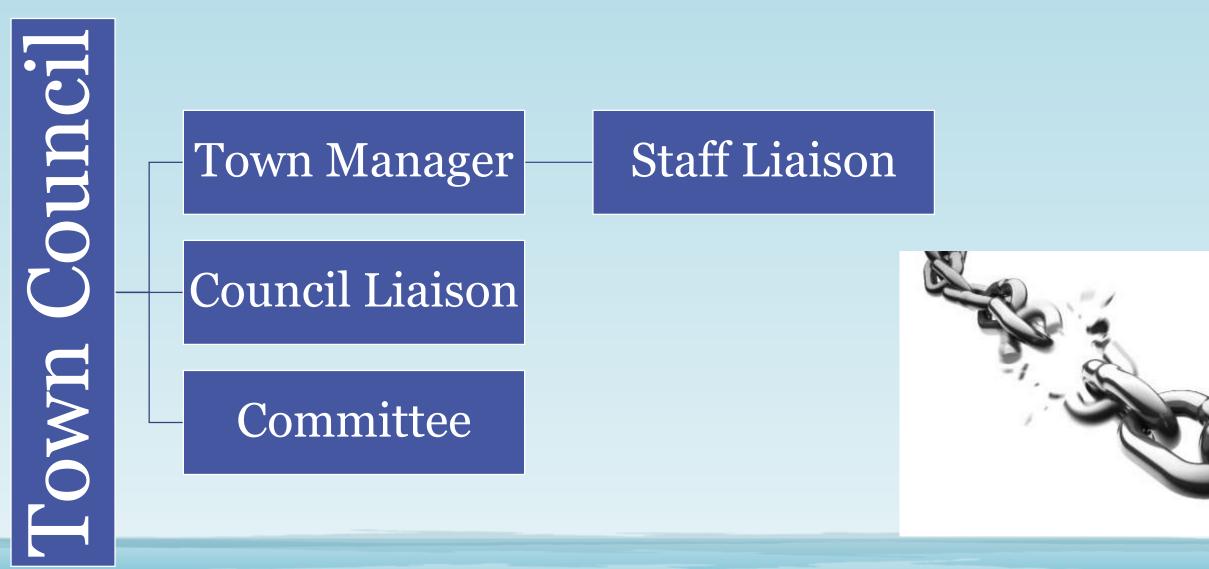
Town Manager)

Pierce (Oversight by project manager/deputy manager)

Shuttleworths (oversight by Manager and Deputy Manager)

Pierce (oversight by Manager/deputy Manager)

## **Communication Flow**



# Forming new Committees - Majority Vote by Town Council.

## QUESTION TOWN COUNCIL MUST ANSWER WHEN FORMING A NEW COMMITTEE:

- 1. <u>Was this CAC developed solely by the Town and not required by state or federal law?</u>
- 2. <u>What is the mission, vision, and goals? Have or could these be resolved by staff or reallocated</u> to another responsible party?
- 3. <u>How many members should be on the CAC?</u>
- 4. <u>Will there be a staff liaison and/or Town Council liaison?</u>
- 5. <u>Will the CAC be ad hoc or standing?</u>
- 6. <u>How many members will be on the CAC?</u>

# **Goals of new policy and ordinance**

- 1. Improving productivity and transparency of CACs by laying out clear expectations and reporting requirements
- 2. Enhance Town Council ability to manage the CACs by streamlining ordinance and policies for creating and modifying CACs

## MOTIONS FOR CONSIDERATION

- Motion to Adopt ordinance number 21-1152
- Motion to Adopt the proposed policy for committees
- Motion to Dissolve:
- 1. Canal Drive Committee
- 2. Harbor Commission
- 3. Freeman Park Committee
- Motion to Combine the Bike/Ped and Operations Advisory Committees
- Motion to have the Town Manager appoint a staff liaison to the MAC

Possible Considerations to restructure the following:

- 1. Police Advisory Committee: Create an auxiliary/volunteer group to augment Blueliners and help with planned activities.
- 2. Parks and Recreation: Create an auxiliary/volunteer group to augment Friends of the Parks.