

Debbie Hall

From: Holly Brooks
Sent: Wednesday, November 16, 2022 5:06 PM
To: Debbie Hall
Subject: Budget Transfer

Debbie, please transfer \$1,641.78 from 10-530-009 to 10-450-052 for the purpose of paying the annual Division of Unemployment Security payment to the Department of Commerce.

Thank you in advance for your assistance.

Holly Brooks, SHRM-SCP, IPMA-SCP, MESH-PS, aPHR
Director of Human Resources
Town of Carolina Beach
910-458-9530

Departmental Budget vs Actual

Town of Carolina Beach
12/2/2022 11:54:10 AM

Period Ending 6/30/2023

Department: 630 Beach Maintenance

Expenditures

Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent
10-630-001 Holiday Pay	10,363	0.00	0.00	0.00	0.00	10,363.00	
10-630-002 Wages	209,577	0.00	0.00	0.00	81,313.47	128,263.53	39%
10-630-003 Overtime Pay	8,637	0.00	0.00	0.00	2,065.24	6,571.76	24%
10-630-005 FICA Taxes	17,513	0.00	0.00	0.00	6,161.91	11,351.09	35%
10-630-006 Medical Insurance	32,064	0.00	0.00	0.00	12,104.47	19,959.53	38%
10-630-007 Retirement	29,990	0.00	0.00	0.00	10,924.71	19,065.29	36%
10-630-009 Workmans Comp	5,109	0.00	0.00	0.00	5,109.00	0.00	100%
10-630-010 LEO 401K	11,446	0.00	0.00	0.00	4,168.92	7,277.08	36%
10-630-016 Maintenance & Repair-Fish Tiles	9,500	0.00	0.00	0.00	1,766.00	7,734.00	19%
10-630-025 401K Match Program	6,868	0.00	0.00	0.00	2,172.84	4,695.16	32%
10-630-033 Supplies	7,500	1,800.00	0.00	0.00	0.00	5,700.00	24%
10-630-046 Professional Services	165,154	0.00	0.00	0.00	48,738.65	116,415.35	30%
10-630-056 Beach Maintenance	242,000	21,500.00	0.00	0.00	2,511.58	217,988.42	10%
10-630-059 Longevity Pay Plan	350	0.00	0.00	0.00	400.00	(50.00)	114%
10-630-074 Capital Projects Over \$10,000	7,500	0.00	0.00	0.00	0.00	7,500.00	
10-630-081 Inlet Dredging	58,587	0.00	0.00	0.00	0.00	58,587.00	
Total Expenditures for Department	822,158	23,300.00	0.00	0.00	177,436.79	621,421.21	24%

Debbie Hall

From: Brian Stanberry
Sent: Friday, December 2, 2022 9:19 AM
To: Ed Parvin; Debbie Hall
Cc: Alisa Perry
Subject: Budget Transfer

Debbie,

To account for an anticipated shortfall in out temporary labor line item for the Boardwalk, I would like to request the following budget transfers:

\$20,000 from the 10-580-045 to the 10-650-044 account
\$20,000 from the 10-630-056 to the 10-650-044 account

Thank you for your assistance and let me know if there are any questions.

Sincerely,

Brian Stanberry
Director of Public Works
Town of Carolina Beach
910-458-8291 office
910-443-1837 mobile
brian.stanberry@carolinabeach.org



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From: Ed Parvin
Sent: Thursday, December 1, 2022 4:37 PM
To: [Brian Stanberry](mailto:brian.stanberry@carolinabeach.org)
Subject: preagenda workshop

Brian,

We had our preagenda workshop today and you and I both received requests from financing to put in for budget transfers. Mine was to cover Marina shortages and yours was to cover boardwalk temp expenses. Debbie has requested we send her the line item to take money from and where we will be adding it. Let me know if you have questions/concerns.

V/R,

Ed H. Parvin
Assistant Manager

Debbie Hall

From: Ed Parvin
Sent: Friday, December 2, 2022 12:25 PM
To: Debbie Hall
Cc: Bruce Oakley
Subject: Budget Transfer: Executive contingency to Marina

Debbie,

Due to the overtime needed for managing the harbor, and upfitting costs for the new Harbor Master vessel we are requesting the following budget transfer.

\$10,000 from the 10-420-090 to the 10-550-003 account

\$2,000 from the 10-420-090 to the 10-550-016 account

Thank you for your assistance and let me know if there are any questions.

V/R,

Ed H. Parvin
Assistant Manager

910 465 2766

ed.parvin@carolinabeach.org



1121 North Lake Park Blvd.
Carolina Beach, NC 28428

www.CarolinaBeach.org

Debbie Hall

From: Ed Parvin
Sent: Friday, December 2, 2022 4:14 PM
To: Debbie Hall
Cc: Bruce Oakley
Subject: Budget Transfer

Debbie,

Two of our moorings have experienced failures in the smaller chain that connects directly to the mooring ball. Based on safety concerns we are recommended replacing:

1. All the small chain on the remaining eight balls and
2. the two moorings.

To accommodate this request we are recommending the following budget transfer:

\$35,000 from the 10-630-081 to the 10-550-074 account

Thank you for your assistance and let me know if there are any questions.

VIR,

Ed H. Parvin
Assistant Manager

910 465 2766
ed.parvin@carolinabeach.org



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Carolina Beach, NC 28428

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