

LeAnn Pierce  
*Mayor*

Steve Shuttleworth  
*Council Member*

Lynn Barbee  
*Council Member*



Jay Healy  
*Mayor Pro Tem*

JoDan Garza  
*Council Member*

Bruce Oakley  
*Town Manager*

**Town of Carolina Beach**  
1121 N. Lake Park Blvd.  
Carolina Beach, NC 28428  
Tel: (910) 458-2999  
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## RE-ENTRY, PARKING, GOLF CART, AND FREEMAN PARK FEES

Re-entry, parking, golf cart, and Freeman Park permits must be renewed annually. Costs are listed below:

### Re-Entry Only Decal (annual)

Resident/Property Owner

**Fee**  
Free from January 1 – March 31  
After March 31: \$20  
~~\$2.00 (+ \$10 penalty after June 1st)~~

### Parking Permit Decal (annual)

Resident/Property Owner ~~(also serves as re-entry permit)~~  
Non-Resident  
 CBD-Employee ~~(valid in most Town-operated lots)~~

LPR

**Fee**  
~~\$40.00 (+ \$10 penalty after June 1st)~~  
~~\$175.00~~ \$100/week  
 \$100.00

### Golf Cart Registration and Parking

#### **Resident:**

State Registered Slow Moving Vehicles  
 Non-State Registered Golf Carts

LPR  
STICKER

**Fee**  
 \$40.00  
~~\$40.00~~ \$60.00

#### **Non-Resident:**

State Registered Slow Moving Vehicles  
~~Non-State Registered Golf Carts~~

LPR

**Fee**  
 \$100.00  
~~\$100.00~~

### Parking Lots

Vehicles/Small Trucks

March 1 – October 31  
November 1 – February 28

**Fee**  
~~\$20/day or \$5/hour~~  
\$25/day or \$5/hour  
\$10/day or \$2/hour

Buses, Limos & Oversize Vehicles

March 1 – October 31  
November 1 – February 28

~~-20/day or \$ 5/hour~~  
\$40 /day or \$10 /hour  
\$20/day or \$5/hour

### Parking Meters

Vehicles/Small Trucks

without time restriction  
 with time restrictions

**Fee**  
 \$5/hr  
~~\$5~~ 3/hr

**Parking Violations**

	<b><u>Fee</u></b>
Expired meter parking.	<del>\$50.00</del> <b>\$100</b>
Parking over the specified time limit.	<del>\$50.00</del> <b>\$100</b>
Protrusion beyond designated parking space.	<del>\$50.00</del> <b>\$100</b>
Double parking.	<del>\$50.00</del> <b>\$100</b>
Parking in a controlled residential parking area without a valid residential parking permit.	<del>\$50.00</del> <b>\$100</b>
Vehicles parked so as to obstruct sidewalk, private driveway, crosswalk, or bike lanes.	<del>\$50.00</del> <b>\$100</b>
Vehicles parked unattended in commercial and passenger loading zones.	<del>\$50.00</del> <b>\$100</b>
Vehicles parked in front of or within five (5) feet in either direction of a private driveway or road.	<del>\$50.00</del> <b>\$100</b>
Vehicles other than buses parked in a bus stop.	<del>\$50.00</del> <b>\$100</b>
Vehicles parked within twenty-five (25) feet of an intersection.	<del>\$50.00</del> <b>\$100</b>
Oversize vehicles parked on town streets.	<del>\$50.00</del> <b>\$100</b>
Vehicles parked on medians.	<del>\$50.00</del> <b>\$100</b>
Vehicles parked in "No Parking Anytime" zone	<del>\$50.00</del> <b>\$100</b>
Non-Payment Penalty - additional fees charged after <b>7 5</b> days ( <del>\$50.00</del> <b>\$100</b> original fee + \$50 penalty = <del>\$50.00</del> <b>\$150</b> )	\$50.00
Non-Payment Penalty - additional fee charged after <b>44 10</b> days ( <del>\$150.50</del> + <del>\$50.75</del> = <del>\$200.425</del> total)	<del>\$50.75</del> <b>\$0.00</b>

**Freeman Park Entry/Camping**

	<b><u>Fee</u></b>
Annual Permit ( <b><u>2022 – All sales end on March 1<sup>st</sup></u></b> )	\$225.00
Discounted Annual Permit: <b><u>December 1-31, 2021 (shall be picked up in person on or before December 31)</u></b> ( <del>must be purchased in person) November 23rd – December 31, 2020</del> )	\$110.00
Daily Pass (per vehicle)	
<del>April 1 – September 30, Monday-Friday</del>	<del>\$30.00</del>
April 1 - September 30, <del>Saturday-Sunday</del>	<del>\$40.00</del> <b>\$50.00</b>
October 1 - March 31, Monday-Sunday	<del>\$20.00</del> <b>\$30.00</b>
Camping Reservation (per night starting Labor Day through Thursday before Memorial Day)	\$50.00

**Online Payment Processing Fees**

	<b><u>Fee</u></b>
On-line Citation Payment Fee	3% of transaction cost
On-line Purchase of Freeman Park Annual or Day Permit	\$ 2.00 Per Transaction
On-line Purchase of Freeman Park Camping Permit	\$ 2.00 Per Transaction
Freeman Park On-line Purchase Transaction Fee	\$ 0.15 Per Transaction

### **Credit Card Convenience Fees**

Convenience fee for any/all payments made with credit card

3% of transaction cost

### **Policies**

1. Handicap Parking: No charges shall be administered to parking lot patrons that are displaying valid handicap documentation and are in a designated handicap parking place.
  2. Allocation of Freeman Park ~~Permits~~ and Parking passes ~~Decals~~: All passes must be paid for in accordance with this fee schedule unless otherwise approved by Town Council.
  3. Any Request for donated passes must be received by the Town Clerk a minimum of 45 days prior to the Town Council meeting.
  4. Temporary parking passes may be allocated for government entities and/or associated activities as approved by the Town Manager.
  5. Full-time employees and standing committee members will receive one free parking pass. A second pass may be purchased at the Town resident rate.
  6. Full-time employees ~~and Freeman Park Committee members~~ will receive one free Freeman Park pass annually.
  7. Town Marina Boat Captains will receive two free parking passes/ annually
  8. No individuals shall receive additional free passes based on meeting multiple criteria above.
1. Parking passes:
    - a. Changing vehicles utilized at an address can be done at no additional fee if documentation is provided that associates the vehicle with the address and/or employer.
    - b. To purchase a parking pass proof of ownership or residence is required (ex: NHC tax bill, lease copy, or utility bill showing a Carolina Beach address).
    - c. Vehicles associated with a property owner, and/or resident may park in lots and metered spaces that are designated as accepting Town parking passes.
    - d. Vehicles associated with CBD employees may park in lots that are designated as accepting Town parking passes.

## **Sec. 16-174. Issuance of parking ticket.**

When one of the violations identified in this chapter has occurred, the law enforcement officer or other person, authorized by and whose enforcement duties are as defined by the Chief of Police detecting the apparent violation is authorized to take the state and registration number of the vehicle involved, and to place a parking ticket in or on the vehicle involved, or to serve the ticket if the owner or operator is present.

- (a) A violation listed in this section shall not constitute a misdemeanor or infraction punishable under G.S. 14-4, but instead shall be subject to the civil penalties fixed by subsection (a) of this section and the civil remedies provided by G.S. 160A-175. Any properly designated town official is authorized to take legal action in the nature of a civil suit for the collection of a debt when the civil penalty, including the delinquent civil penalty, has not been paid.
- (b) The civil penalties imposed by this section and the proceeds therefrom, as collected by payment, civil action, or otherwise, shall belong to the town and shall be paid into the general fund of the town under such conditions as prescribed by the annual budget.
- (c) No person shall stop, stand, or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control device in any of the following places:
  - (1) Vehicles parked so as to obstruct sidewalk, private driveway, crosswalk, or bike lanes.
  - (2) Vehicles parked within an intersection or within 25 feet of an intersection.
  - (3) Within 25 feet of any flashing beacon, stop sign, or traffic control signal located at the side of a street or roadway.
  - (5) Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic.
  - (6) Upon any bridge or other elevated structure or within any underbase structure.
  - (7) Within 15 feet in either direction of the entrance to a hotel, theater, hospital, sanatorium, or any public building.
  - (8) On the roadway side of any vehicle stopped, standing, or parked at the edge of a curb or street.
  - (9) At hazardous or congested areas where signs or markings have been installed prohibiting such.
  - (10) Where a street includes two or more separate lanes and traffic is restricted to one direction, no person shall park or stand upon the left-hand side of such roadway unless signs are erected to allow such.
  - (11) Within a designated drive aisle.
  - (12) Within the median of a divided roadway.
  - (13) Within 15 feet in either direction of a fire hydrant, unless a greater or lesser distance is designated and appropriate signs or markings are displayed.
  - (14) Town-owned or operated parking areas. It shall be unlawful in any off-street lot or area owned by the town and provided for general public parking to park a motor vehicle, or for the registered owner of a motor vehicle to allow such vehicle to be parked, in any manner other than within properly designated parking spaces.
  - (15) Expired meter parking.
  - (16) Parking over the specified time limit.
  - (17) Protrusion beyond designated parking space.
  - (18) Double parking.

- (19) Vehicles parked unattended in commercial and passenger loading zones.
  - (20) Vehicles parked in front of or within five feet in either direction of a private driveway or road.
  - (21) Vehicles other than buses parked in a bus stop.
  - (22) Oversize vehicles parked on town streets.
  - (23) Vehicles parked in "no parking anytime" zone.
- (d) Administration of penalties.
- (1) When the owner of a vehicle, or his agent, makes proper payment of a parking ticket within ~~seven~~ five calendar days following the date of issuance of the ticket, the obligation thereunto shall be discharged. If such charge has not been paid within the ~~seven~~ five-day period set out above, the parking violation ticket shall be deemed to be delinquent and subject to the additional penalties set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council. The parking violation shall have stated thereon that payment is due within ~~seven~~ five calendar days from date of issue to avoid an additional penalty and court costs. If such charge has not been paid within ~~15~~ 10 calendar days, the delinquent parking violation ticket shall be subject to any additional penalties set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council. The parking violation shall have stated thereon that payments delinquent more than ~~15~~ 10 calendar days after the date of issue are subject to a penalty and court costs.
  - (2) The Finance Director or the parking contractor may accept payments in full and final settlement of the claim or claims, rights or rights of action which the town may have to enforce such penalties, by civil action in the nature of debt. A failure to pay the penalty within the prescribed time shall subject the offender to a civil action in the nature of debt for the stated penalty plus additional penalties for each separate parking violation ticket, as set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council.
  - (3) Each day a vehicle is parked in the same space following the issuance of a parking ticket shall constitute a separate violation subject to issuance of a new parking ticket and additional civil penalty to be applied to such vehicle.
  - (4) Computing overtime violations. The moving of a parked vehicle from one restricted space to another restricted space in the same block is deemed to be one continuous parking period for the purpose of determining overtime parking violations.
  - (5) Accountability for parking tickets. The Chief of Police or parking contractor shall cause all parking tickets to be serially numbered and shall cause the records of the issuance and disposition of parking tickets to be so maintained that they can be accounted for. The Finance Director or parking contractor shall periodically investigate the records for the purpose of determining the disposition of the parking tickets and shall report the result of the investigation to the Town Manager.
  - (6) Prima facie evidence. It shall be prima facie evidence in any court in the state that any motor vehicle which was parked in violation of any of the provisions listed in this section was parked and left upon such street, alley or public way or place by the person in whose name such vehicle is then registered with the State Division of Motor Vehicles.
- (e) Enforcement of paid parking in all town public parking spaces.
- (1) The town enforces its paid parking program between ~~March~~ January 1 and ~~October~~ December 31 of each year. Daily parking during this time period is enforced from 8:00 a.m. to ~~10~~ 8:00 p.m. from March 1 to October 31 and from 9:00 a.m. to 5 p.m. from November 1 to February 28. The dates and times for parking enforcement and collection of paid parking are subject to change

from time-to-time by the Town Council. All parking spaces are available for temporary parking only. No parking spaces can be used for commercial purposes or the sale of any vehicle.

- (2) The cost for violations or parking tickets to customers that are in violation of this section are subject to change and shall be addressed in the town's annual budget fee schedule.
- (3) Parking spaces and parking lots are for temporary paid parking. The commercial use of spaces, the selling of automobiles, and parking in multiple spaces without payment for all spaces is prohibited. Public parking lots shall not be utilized for residential overflow.

( Ord. No. 20-1146 , 11-10-2020)

### **Sec. 16-175. Parking passes permits.**

- (a) Town parking passes shall be distributed in accordance with the annually adopted rates and fees schedule. The term parking pass includes any authorization as set up by the Town (i.e. sticker, license plate registration, etc) to park in Town facilities. ~~The town sells parking permits to residents, non-residents and business employees in the Central Business District in order to make parking more convenient. Parking permits allow vehicles to be temporarily parked in designated parking lots or spaces without paying for the service provided.~~
- (b) ~~Resident parking passes can be purchased by owners of property in the town or individuals renting or leasing property in town. Resident parking permits are valid in designated public paid parking areas. Vehicles that have a parking permit displayed can use the two-hour parking spaces but the permit does not allow any special privileges with regard to the two-hour maximum per space per block. Resident parking pass rates are set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council.~~
- (c) ~~Non-resident parking passes can be purchased by individuals who do not own property in the town. Non-resident parking permits are valid in designated public parking areas. Vehicles that have a parking permit displayed can use the two-hour parking spaces but the permit does not allow any special privileges with regard to the two-hour maximum per space per block. Non-resident parking pass rates are set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council.~~
- (d) ~~Business employee parking passes can be purchased by businesses complying with the Business Registration Program and that are located in the Central Business District. Business employee parking passes may be purchased by businesses which are located in the Central Business District and to businesses that do not have dedicated parking for their employees. Business employee parking passes are only valid in designed [designated] public paid parking areas. Business employee parking pass rates are set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council.~~

( Ord. No. 20-1146 , 11-10-2020)Sec. 16-176. Paid parking program and other forms of parking.

- (a) *Designated parking.* except for those that may qualify for residential exceptions based on written criteria established by the Town Manager, time limited public parking areas for marked, on-street spaces are designated as follows:
  - (1) *Two-hour metered parking.* The town has two-hour metered parking spaces in various locations throughout the town. The two-hour maximum parking per space per block is implemented to encourage turnover of these spaces. These locations are identified on the Official Carolina Beach Parking Map which is adopted and amended by the Town Council from time to time. **Resident and non-resident Town issued parking passes are valid at two-hour parking locations and owners of parking permits must follow the two-hour time limitation per space per block.**
  - (2) *Unlimited metered parking spaces.* The town has installed parking meters in various locations throughout the town. Unlimited metered spaces require that payment be made at all times when the vehicle is occupying a space except for those times outside of enforcement periods. These metered

locations are identified on the Carolina Beach Parking Map which is adopted and amended by the Town Council from time to time. ~~Attached~~ [Below](#) are other regulations for metered parking spaces:

- a. Time must be on the meter during enforcement time periods to be valid.
  - b. ~~Resident and non-resident~~ [Town issued](#) parking ~~passes permits~~ are allowed in metered parking spaces without having to pay for the meter.
  - c. Parking for time periods greater than 24 continuous hours in duration is prohibited.
- (b) *Public parking lots.*
- (1) The town owns or leases numerous parking lots throughout the town. These parking lots are typically equipped with pay stations, meters or signage with payment instructions. Motorists that park in these lots must pay for the privilege of parking during times and dates of enforcement. Fees for paid parking lots are set forth by the Carolina Beach Annual Budget and subject to periodic change by the Town Council.
  - (2) ~~Resident, non-resident and business employee parking~~ [Town issued](#) passes are valid in designated public parking lot locations. Parking passes ~~(decals)~~ will be valid for not more than 24 consecutive hours in public parking lots. Pay by the day vehicles must be removed by 8:00 a.m. the next morning. Lots are subject to the following provisions:
    - a. Time must be on the space during enforcement time periods to be valid.
    - b. Parking passes are allowed in parking spaces without having to pay for the meter.
    - c. Parking for time periods greater than 24 continuous hours in duration is prohibited (i.e. no residential overflow).
- (c) *Free parking, unlimited.* All parking areas marked handicapped parking located on public streets and within public parking lots whether metered or paid parking lots throughout the town.
- (d) *Resident on-street parking.* The special residential exception is primarily intended to assist owner-occupied, single-family residents where existing development on nonconforming lots or uses create parking hardships. It is not intended to alleviate parking requirements for poorly planned rental property nor to serve as guest parking in residential areas.
- (1) Reasonable consideration for special residential exceptions to allow parking in no parking or time limited parking areas will be given by the Town Manager when the following criteria can be met:
    - a. Applicant is a year-round resident in a nonconforming single-family dwelling or multi-unit rental structure established before 1980 and continuously in use for those purposes since established, provided subsection [(d)1.a. through d.] of this section are also met.
    - b. No off-street parking option is available on the applicant's property or by private arrangement within 500 feet of the property. (Documentation of private efforts to otherwise accommodate parking needs is required.)
    - c. Chief of Police and Fire Chief verifies that on-street parking will not pose substantial safety problems for emergency vehicles.
    - d. Parking requests for more than one vehicle per adult year-round resident otherwise meeting the above criteria will not qualify for exceptions. [In no instance shall more than two public spaces be allocated for a single property.](#)
- (e) *Taxi only parking area.* The designation and location of such locations shall be approved by the Town Manager.
- (f) *Police parking areas.* The designation and such locations shall be approved by the Police Chief.



- (g) *Handicapped parking areas.* Handicap parking spaces shall be provided to reasonably accommodate those with disabilities.
- (h) *Loading/unloading areas.*
  - (1) The town may establish and sign certain parking spaces within the town for loading/unloading. Loading/unloading spaces can be identified by the Town Manager. Spaces are to only be used for temporary purposes of loading and unloading and only for durations less than 20 minutes. Loading/unloading spaces are enforced year-round and 24 hours a day.
  - (2) The space located on the Westside of Canal Drive and Carl Winner Avenue adjacent to the marina can be used for extended periods greater than 20 minutes but are still to be only used for temporary parking related to the use of the marina.
- (i) *Parking on the beach.* Parking of any vehicle on the municipal beach strand, unless otherwise approved by the town council or Town Manager, shall be prohibited. Vehicles performing a public duty as authorized by the Town Manager shall be exempt. The parking of vehicles is allowed in designated areas of Freeman Park, provided that all other provisions of this Code are being met.
- (j) *Prohibited turns.* It shall be unlawful to make a left turn from the north bound lanes of U.S. Highway 421 (N. Lake Park Boulevard) in the area beginning at the northern road right-of-way line of Carl Winner Avenue at the intersection with U.S. Highway 421 (N. Lake Park Boulevard) and proceeding north along U.S. Highway 421 to a point 50 feet therefrom.

( Ord. No. 20-1146 , 11-10-2020)

### **Sec. 16-177. Immobilization of vehicles.**

- (a) The Town Manager or his designee may immobilize by the use of wheel locks and tow any vehicle which is illegally parked in violation of this chapter or is parking in a town parking space and has 3 or more outstanding violations. Ability for immobilization will occur upon issuance of the third citation with the first two being unpaid and issued on separate days. for at least seven days. For the purpose of determining whether an illegally parked vehicle has had issued against it three or more, unpaid parking tickets issued on at least three separate days, it shall be sufficient if the license plate number of the illegally parked vehicle and the license plate number of the vehicle having received the tickets are the same.
- (b) If a wheel lock is attached to a vehicle, a notice shall be affixed to the windshield or other part of the vehicle so as to be readily visible. The notice shall include the following:
  - 1. A warning that the vehicle has been immobilized and that any attempt to move the vehicle may result in damage to the vehicle. The town shall not be responsible for any damage to an immobilized illegally parked vehicle resulting from unauthorized attempts to free or move the vehicle.
  - 2. An immobilization fee and any additional parking fees pursuant to the town's annually adopted rate and fee schedule shall be charged for the removal of the wheel lock.
  - 3. The address and telephone number to be contacted to pay such charges to have the wheel lock removed.
- (c) If civil penalties due and the immobilization fee as herein provided are not paid, or satisfactory arrangements in lieu of payment are not made, within 24 hours of the attachment of the wheel lock, such vehicle may be towed to any public or private impoundment lot which complies with the provisions of article VII of this chapter. If a private contractor tows and stores the vehicle he may impose against the vehicle his customary fees and charges for such services. Once a vehicle has been towed, the Town Manager or his designee shall mail or cause to have mailed, a notice of towing to the registered owner and lien holders, if any are known, at the address or addresses reported to the town by the state department of motor vehicles.

- (d) Upon payment of all civil penalties and overdue and unpaid parking tickets issued for the vehicle and of all other charges authorized by this section, including immobilization, towing, and storage fees, the vehicle shall be released to the owner or any other person legally entitled to claim possession of the vehicle.
- (e) All towing and storage charges incurred in connection with impounded vehicles shall constitute a lien upon such vehicles as provided in G.S. 44A-2.
- (f) The owner or other person entitled to possession of the vehicle which has been immobilized pursuant to this section may submit a request for hearing to the Police Chief or his designee by certified mail or personal delivery within seven days from the receipt of the notice provided for in subsection (c) of this section; if a request for a hearing is not made within the allotted time, the right to a hearing shall have been waived. If a hearing is requested, a statement shall be sent to the requesting party to inform him of the time and place of the hearing, of the basis of the vehicle's immobilization and towing, of the rules governing conduct of the hearing, of the right to present evidence as to why the vehicle should not have been immobilized and towed, and of the right to be represented by counsel. The Police Chief or his designee shall serve as the hearing officer, shall conduct a hearing and shall prepare a written report of his findings within three days of the hearing. The report shall state his conclusion as to whether the vehicle was properly immobilized and towed and the reasons underlying his conclusion. If it is concluded that the vehicle was improperly immobilized and towed then any improper charges shall be canceled, or if paid, rebated.
- (g) It shall be unlawful for any person, firm or corporation to remove from a vehicle a wheel lock thereon pursuant to this section or to remove from impoundment any vehicle placed therein pursuant to this section without all civil penalties, immobilization fees and other applicable charges (i.e. parking citation and damage to wheels locks) having first been paid or an approved payment plan having been made.
- (h) The Town Manager is authorized to establish guidelines to adjust the amount of civil penalties imposed pursuant to this section to promote the resolution of any claim against persons with ten or more outstanding delinquent parking tickets.

( Ord. No. 20-1146 , 11-10-2020)

### **Sec. 16-178. Appeal of parking violations.**

- (a) Any person charged with a violation of the town's parking ordinances shall have the right to appeal such violation by filing written notice of appeal within seven days after issuance of the citation giving notice of such violation. Notice of appeal must be completed on the appeal website, hand delivered or mailed, or emailed so as to arrive within the seven-day timeframe specified herein at the office of the Manager of the Carolina Beach parking program located at 1708 Canal Drive, Carolina Beach, N.C. 28428.
- (b) The manager of the Carolina Beach parking program designated under the provisions of the Carolina Beach parking program shall render a decision on such appeal within ten business days of the date of filing of the appeal. Notice of appeal decision will be emailed to the appealing party.
- (c) The decision of the independent hearing officer as described in subsection (b) above shall be final.
- (d) As a matter of policy, the town will not accept the following as legitimate grounds for dismissal of parking violations:
  - (1) Lack of knowledge of the town's parking regulations;
  - (2) Conflicts or tardiness going to or returning from appointments;
  - (3) Inability to find a valid parking space; and
  - (4) Failure to have appropriate or sufficient money to deposit in meters or pay stations.
  - (5) [Failure to park within the parameters of the parking space](#)

( Ord. No. 20-1146 , 11-10-2020)

Adopted this 30<sup>th</sup> day of November 2021.

\_\_\_\_\_  
LeAnn Pierce, Mayor

Attest: \_\_\_\_\_  
Kimberlee Ward, Town Clerk