



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Debbie Hall, Finance Director

**DEPARTMENT:** Finance

**MEETING:** Town Council – 11/30/2021

**SUBJECT:** Budget Amendment

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### **BACKGROUND:**

I have received a budget transfer request. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the budget amendment.

### **Amendment:**

Appropriate \$5,500 to account 10-450-008 HR Premium Pay from the General Fund fund balance to supplement Premium Pay being paid out of the American Rescue Plan Funds.

### **BUDGET IMPACT:**

The Appropriation will affect the budget.

### **ACTION REQUESTED:**

Approve the budget amendments and/or transfers as presented by the Finance Director.