



## AGENDA ITEM COVERSHEET

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**PREPARED BY:** Debbie Hall, Finance Director

**DEPARTMENT:** Finance

**MEETING:** Town Council – 2/13/2024

**SUBJECT:** Budget Amendments/Transfers

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### **BACKGROUND:**

I have received several budget amendments and/or transfer requests. Transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

### **Appropriations:**

Appropriate \$1,489.05 donation received from the Friends of Carolina Beach Parks and Greenways to account 10-620-018 Parks & Rec M&O Grounds to purchase windscreens for the tennis court at Mike Chappell Park.

Appropriate \$67,500 donation received from the Friends of Carolina Beach Parks and Greenways to account 10-620-074 Parks & Rec Capital Projects over \$10,000 for the skatepark project.

Appropriate \$86,000 donation received from the Friends of Carolina Beach Parks and Greenways to account 10-620-074 Parks & Rec Capital Projects over \$10,000 for the skatepark project.

Appropriate \$9,007.50 for Sale of Fixed Assets Police equipment to account 10-510-045 Police professional services to upfit two Police vehicles.

Appropriate \$72,200 from General Fund fund balance to account 10-650-046 Boardwalk Professional services for design and engineering of the Boardwalk bathrooms.

### **Transfers:**

Transfer \$10,000 from account 10-620-018 Parks & Rec M&O Grounds to account 10-620-074 Parks & Rec Capital Projects over \$10,000 to complete a connecting sidewalk from Sumter Avenue to the dog park at Mike Chappell Park.

Transfer \$5,000 from account 10-620-041 Parks & Rec Arts & Activities to account 10-620-074 Parks & Rec Capital Projects Over \$10,000 to cover skatepark project overage.

Transfer \$2,000 from account 10-440-036 Finance Bank Fees to account 10-420-023 Executive M&O Software to cover the cost of an EFT payment option in the Town's accounting software program.

Transfer \$2,000 from account 10-420-090 Executive Contingency to account 10-408-070 Non-Departmental Donations to Non-Profit for a donation to the Federal Point Historic Center for a Seabreeze Memorial highway marker.

Transfer \$2,000 from account 10-440-036 Finance Bank Charges to account 10-440-046 Finance Professional Services to cover additional audit cost related to State & Federal Grants.

Transfer \$3,000 from account 10-420-022 and \$3,000 from account 10-580-045 Environmental Contract Services to account 10-491-023 Planning M&O Software to cover cost of Cityworks Server Migration.

Transfer \$5,000 from account 10-565-016 GF Fleet M&O Equipment; \$5,000 from account 10-565-017 GF Fleet M&O Vehicles and \$900 from account 10-530-016 Fire M&O Equipment to account 10-530-074 Fire Capital Over \$10,000 to cover purchase of a new boat trailer for the fire boat. The old trailer is not repairable.

**BUDGET IMPACT:**

The appropriation for the Boardwalk restrooms will affect fund balance.

**ACTION REQUESTED:**

Approve the budget amendments and/or transfers as presented by the Finance Director.