

BUDGET AMENDMENTS/TRANSFERS

Date	DESCRIPTION	GL #	DEBIT	CREDIT
10/13/2020	Appropriate Cares Act funds received from	10-410-070	82,561.10	
	New Hanover County to cover COVID-19 costs.	10-399-000		82,561.10
	Totals		82,561.10	82,561.10

Debbie Hall

From: Lotten, Elena <elotten@nhcgov.com>
Sent: Thursday, July 23, 2020 2:37 PM
To: Jennifer Maready; Debbie Hall; Arlen Copenhaver; Melissa Norton; Kathy Dimopoulos
Cc: Wayne, Martha; Kelly, Sheryl; Wurtzbacher, Lisa; Hewett, Teresa
Subject: CARES Funding
Attachments: Copy of template_CRF_County_Plan_Template.xlsx

Importance: High

Be Advised: This email originated from outside of the Town of Carolina Beach, NC

Good afternoon,

I would like to express our appreciation to all of you for all the responses we have received regarding the additional funding needs and specific details that we have requested thus far.

The following are some additional items that we need to communicate:

1. NC House Bill 1023 requires each municipalities to prepare and submit a spending plan by **September 1, 2020**. These spending plans must adhere to guidance provided by US Treasury and NCPRO. If a municipality is unable to identify how to spend its full allocation, the balance of the allocation will otherwise be made available back to the County. I have attached a template of the plan that needs to be filled out and send back to the County. Please submit these plans as soon as possible. The following are the contract #'s associated with each municipality:
City of Wilmington-02-63-001
Carolina Beach-02-63-002
Kure Beach-02-63-003
Wrightsville Beach-02-63-004
2. After the County receives the spending plan from you and after receiving the second allocation from the State, the County will disburse the remaining funds. The State has indicated a September 1st target date to disburse the second allocation to the County.
3. NC House Bill 1023 requires Counties to allocate a minimum of 25% of their total Coronavirus Relief Funds to their municipalities. New Hanover County plans to allocate **\$2,153,898** to the municipalities, which represents 25% of the total County amount of \$8,615,592.

The County has decided to allocate these funds based on population, which mirrors how the State has allocated these funds to the various Counties.

The following represents each allocation. These amounts are inclusive of any funds already distributed by the County:

CARES Act Funding Allocations - Municipalities

FY20

FY21

	Population	Population % of Total	Allocation by Population
Carolina Beach	6,399	4.75%	102,256.10
Kure Beach	2,102	1.56%	33,589.99
Wrightsville Beach	2,542	1.89%	40,621.19
City of Wilmington	123,744	91.81%	1,977,430.72
Total	134,787		2,153,898.00

Received
6/15/20

- 19,695 = 82,561.10

- The County is required to submit monthly reports to NCPRO office with expenditures relating to the CARES funding. The County will also be uploading each of the municipalities information as well. The monthly reports that are being uploaded are in a specific format that is requested by the NCPRO office. For future details on the disbursements, please ensure you send the detail payroll registers which include employee name, hours worked, payroll dates and payroll and benefits costs. In response to this detailed monthly report, I may reach out for additional information or clarification.
- Just a reminder, these funds must to be expended by **December 30, 2020**.
- Below are two links to FAQ's regarding how you can use these funds. These websites are continuously updated when new information is available and are great resources to reference:

<https://www.nc.gov/agencies/ncpro>

<https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Again, we thank you for your help throughout this process. If you should have any questions on the above or anything else that might come up, please feel free to reach out. I would be happy to assist.

Elena

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