



# AGENDA ITEM COVERSHEET

**PREPARED BY:** Bruce Oakley, Town Manager

**DEPARTMENT:** Finance/Executive

**MEETING:** Town Council – 8/08/2023

**SUBJECT:** Marina Budget Addendum and Change Order FY24

---

## **BACKGROUND:**

A budget transfer request in the amount of \$293,251.06 and to amend the general fund budget for the marina project ordinance is on your agenda for consideration at the August 8, 2023 Town Council Meeting. The reasons for the increase are explained below (change order detail from engineer is attached):

**Dredge:** The northeastern slip of the marina needs dredging and was not included in the original project. It was also brought to the Town’s attention that malfunctioning drain box on Saint Joseph Street was allowing sand and debris to dump directly into a private marina on the west side of the harbor causing issues with access. The stormwater issue has been resolved but the sand, silt, and debris remain. While we have the dredge working on the marina, we could resolve the issue at marina on the west side and save mobilization costs. This would be an addendum to the marina contract.

**Relocate Meter Box Panels:** The marina project design included two meter box panels on the southside of the marina to handle electricity for the east and south side slips. FEMA regulations are requiring those panels to be raised to a height that would obstruct views of the marina and would also be unsightly. The proposed change order would relocate these panels to the west side where there is an existing panel, that while unsightly, is less noticeable and does not obstruct any views.

**Reconfigure West Side Meter Panel:** During construction of the marina project, we discovered some issues with the west side electric and as mentioned above, it is somewhat unsightly. The proposed addendum to the contract would allow for the electric issues to be resolved and to reconfigure the west side meter box panel, including the panels from the east and south sides, in a more usable and less unsightly manner.

Since this project was funded by the Golden Leaf Foundation, ARPA, and FEMA dollars, the typical 10% contingency (which would have covered these changes) was not included in the project budget.

## **Transfers:**

Carryover FY 23	10-410-090	Legislative Contingency	150,000.00
Carryover FY23	10-570-074	Parking Capital Over 10,000	43,252.00
Budget FY24	10-410-090	Legislative Contingency	100,000.00

## **BUDGET IMPACT:**

Amendments and transfers will not affect the budget. The funds being moved were already in the budget.

**ACTION REQUESTED:**

Approve Marina Budget Ordinance 23-1210