

Lynn Barbee  
*Mayor*

Jay Healy  
*Council Member*

Vince Losito  
*Council Member*



Deb LeCompte  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER/AMENDMENT REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Eric Jelinski, Parks and Recreation Director

**Re:** Budget transfer/amendment

**Date:** May 12, 2026

**Budget transfer amount:** \$3,500.00

**From:** General Fund – Misc.

**To:** 10-620-018

### **Explanation:**

#### **TRANSFER:**

1. The Town of Carolina Beach Parks and Recreation Department received a \$3,500.00 donation for a double bench swing to be installed at Lake Park.
2. Funds are available through the received donation, plus funds encumbered for installation of the double bench swing.

Lynn Barbee  
Mayor

Jay Healy  
Council Member

Vince Losito  
Council Member



Deb LeCompte  
Mayor Pro Tem

Wayne Rouse  
Council Member

Bruce Oakley  
Town Manager

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER/AMENDMENT REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Eric Jelinski, Parks and Recreation Director

**Re:** Budget transfer/amendment

**Date:** May 27, 2026

**Budget transfer amount:** \$15,000

**From:** General Fund – Misc.

**To:** 10-620-074 (Capital Projects over \$10,000)

### **Explanation:**

#### **TRANSFER:**

1. This transfer will provide for the construction of one additional volleyball court at the old Community Building location on Cape Fear Blvd and 3<sup>rd</sup> Street.
2. Funds are available through community donations to fund the construction of the additional volleyball court.

Lynn Barbec  
*Mayor*

Jay Healy  
*Council Member*

Vince Losito  
*Council Member*



Deb LeCompte  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER/AMENDMENT REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Eric Jelinski, Parks and Recreation Director

**Re:** Budget transfer/amendment

**Date:** June 3, 2026

**Budget transfer amount:** \$27,600

**From:** General Fund – Misc.

**To:** 10-620-074 (Capital Projects over \$10,000)

### **Explanation:**

#### **TRANSFER:**

1. This transfer will provide for the construction of one additional volleyball court at the old Community Building location on Cape Fear Blvd and 3<sup>rd</sup> Street.
2. Funds are available through community donations to fund the construction of the additional volleyball court.

Lynn Barbee  
*Mayor*

Joe Benson  
*Council Member*

Deb LeCompte  
*Council Member*



Deb LeCompte  
*Mayor Pro Tem*

Mike Hoffer  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Vic Ward, Chief of Police

*C. V. Ward*

**Re:** Budget transfer

**Date:** May 28, 2026

**Budget transfer amount:** \$5,068.80

**From:** 10-335-000 (Miscellaneous Revenue)

**To:** 10-510-033 (Supplies)

### **Explanation:**

The Carolina Beach Police Department recently received a \$5,068.80 grant from the Carolina Beach Police Foundation. The funds, which were deposited into the Miscellaneous Revenue account (10-335-000), are designated for the Phase II purchase of BolaWrap non-lethal restraint devices.

---

**Budget transfer request to cover change orders #1 and #2 - CB Lake House Pump Replacement**

---

**From** Sheila Nicholson <sheila.nicholson@carolinabeach.gov>

**Date** Wed 2026-05-27 8:37 AM

**To** Debbie Hall <debbie.hall@carolinabeach.gov>

**Cc** Bruce Oakley <Bruce.Oakley@carolinabeach.gov>; Paula Kempton <paula.kempton@carolinabeach.gov>; Ben Meister <Ben.Meister@carolinabeach.gov>

Debbie,

To cover the cost of change orders #1 (\$38,195.05) and #2 (\$53,935) for the CB Lake House Pump Replacement project, please transfer \$77,987.13 from 23-015-046 to 23-015-074.

Please let me know if you have any questions or need more information to process the transfer request.

Thank you,



**Sheila P. Nicholson**

**Administrative Services Officer-Town of Carolina Beach**

**1121 N. Lake Park Blvd. Carolina Beach NC 28428**

**[sheila.nicholson@carolinabeach.gov](mailto:sheila.nicholson@carolinabeach.gov)**

**(910) 458-2995**

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.

?

Ed Parvin  
Brian Stanberry;Debbie Hall  
Jeremy Hardison  
Debbie,

Adding on one more I would respectfully request to transfer:

\$12,714.33

From Legislative Contingency 10-410-090 to Community Development 10-491-045.

This funding will cover the contract cost to develop the engineering needed for the grant application associated with the proposed sidewalk on SLPB (requested at the April Town Council meeting).

?

?

<b>Ed H. Parvin</b> <b>Deputy Manager</b> 910-465-2766 <a href="mailto:ed.parvin@carolinabeach.gov">ed.parvin@carolinabeach.gov</a> 1121 North Lake Park Blvd Carolina Beach, NC 28428 <a href="http://www.carolinabeach.gov">www.carolinabeach.gov</a>
---

Notice: Email correspondence to and from this address is subject to NC Public Records Law and is considered public information.

---

## Line-item shortage Dues & Subscriptions

---

**From** Debbie Hall <[debbie.hall@carolinabeach.gov](mailto:debbie.hall@carolinabeach.gov)>

**Date** Fri 2026-05-29 3:16 PM

**To** Jeremy Hardison <[jeremy.hardison@carolinabeach.gov](mailto:jeremy.hardison@carolinabeach.gov)>

Jeremy,

There is a \$29.92 shortage in 10-491-053 Community Development Dues & Subscriptions. If that's okay with you, I'll transfer \$30 from 10-491-014 Community Development Travel to cover the line-item shortage

Regards,



*Debbie Hall,*

Finance Director

Town of Carolina Beach  
1121 N Lake Park Blvd  
Carolina Beach NC 28428  
(910) 458-5495  
(910) 458-2997 Fax  
[debbie.hall@carolinabeach.gov](mailto:debbie.hall@carolinabeach.gov)



Outlook

---

## Budget transfer request for Executive 10-420

---

From Sheila Nicholson <[sheila.nicholson@carolinabeach.gov](mailto:sheila.nicholson@carolinabeach.gov)>

Date Thu 2026-05-21 3:57 PM

To Debbie Hall <[debbie.hall@carolinabeach.gov](mailto:debbie.hall@carolinabeach.gov)>

Cc Bruce Oakley <[Bruce.Oakley@carolinabeach.gov](mailto:Bruce.Oakley@carolinabeach.gov)>

Debbie,

To cover funding shortage, please transfer \$1,210 from 10-420-045 to 10-420-033. Please let me know if you have any questions or need more information to process the budget transfer request.

Thank you,



**Sheila P. Nicholson**

**Administrative Services Officer-Town of Carolina Beach**

**1121 N. Lake Park Blvd. Carolina Beach NC 28428**

**[sheila.nicholson@carolinabeach.gov](mailto:sheila.nicholson@carolinabeach.gov)**

**(910) 458-2995**

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.



Outlook

---

## Budget transfer requests to cover shortages for Marina 10-550 account

---

From Sheila Nicholson <sheila.nicholson@carolinabeach.gov>

Date Thu 2026-05-21 3:54 PM

To Debbie Hall <debbie.hall@carolinabeach.gov>

Cc Ed Parvin <ed.parvin@carolinabeach.gov>; Jarrett Anderson <Jarrett.Anderson@carolinabeach.gov>; Larry Denning <larry.denning@carolinabeach.gov>; Bruce Oakley <Bruce.Oakley@carolinabeach.gov>

Debbie,

To cover fund shortages, please make budget transfers as listed below:

- \$1,200 from 10-550-045 to 10-550-013 (covers shortage plus final electric bills through 6/30/26)
- \$ 350 from 10-550-045 to 10-550-024 (covers shortage)
- \$2,415 from 10-550-016 to 10-550-033 (covers shortage)

Please let me know if you have any questions or need more information to process the budget transfer requests listed above.

Thank you,



**Sheila P. Nicholson**

**Administrative Services Officer-Town of Carolina Beach**

**1121 N. Lake Park Blvd. Carolina Beach NC 28428**

**[sheila.nicholson@carolinabeach.gov](mailto:sheila.nicholson@carolinabeach.gov)**

**(910) 458-2995**

Email correspondence to and from this address may be confidential and/or subject to the NC Public Records Law and may be disclosed to third parties.

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 1,000

**From:** 30-810-032 (WWTP Chemical)

**To:** 30-810-011 (WWTP Cell)

**Explanation:** cover the overage due to replacement of cell card for scada.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 1,000

**From:** 30-810-032 (WWTP Chemical)

**To:** 30-810-016 (WWTP Maint Equipment)

**Explanation:** cover the overage due to increases.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 1,000

**From:** 30-810-032 (WWTP Chemical)

**To:** 30-810-035 (WWTP Small Tools)

**Explanation:** cover the overage due to increases.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
Mayor

Vince Lsito  
Council Member

Deb LeCompte  
Mayor Pro Tem



Jay Healy  
Mayor Pro Tem

Wayne Rouse  
Council Member

Bruce Oakley  
Town Manager

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 55,000

**From:** 30-811-046 (WWC Proff Services)

**To:** 30-811-045 (WWC Contract Services)

**Explanation:** cover the overage due increase of contractor pricing and increase of work needed.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 3,000

**From:** 30-811-020 (WWC Maint to Infra)

**To:** 30-811-035 (WWC Small tools)

**Explanation:** cover the overage due to increases.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 4,000

**From:** 30-811-020 (WWC Maint to Infra)

**To:** 30-811-033 (WWC Supplies)

**Explanation:** cover the overage due to increases.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 150

**From:** 30-812-046 (Prof services)

**To:** 30-812-033 (Supplies)

**Explanation:** cover the overage due increase. And unforeseen issues

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 3000

**From:** 30-812-046 (Prof services)

**To:** 30-812-035 (Small tools)

**Explanation:** cover the overage due increase. And unforeseen issues

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 15,000

**From:** 30-812-046 (Prof services)

**To:** 30-812-026 (Maint and repair material)

**Explanation:** cover the overage due increase. And unforeseen issues

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 1,000

**From:** 30-812-046 (Prof services)

**To:** 30-812-013 (Electric)

**Explanation:** cover the overage due increase.

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 40,000

**From:** 30-812-046 (Prof services)

**To:** 30-812-045 (Contract)

**Explanation:** cover the overage due increase. And unforeseen issues

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
*Mayor*

Vince Lsito  
*Council Member*

Deb LeCompte  
*Mayor Pro Tem*



Jay Healy  
*Mayor Pro Tem*

Wayne Rouse  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 8,000

**From:** 30-811-074 (Cap projects) \$8,000

**To:** 30-813-017 (fleet maint v)

**Explanation:** cover the overage due increase. And unforeseen issues

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

Lynn Barbee  
Mayor

Vince Lsito  
Council Member

Deb LeCompte  
Mayor Pro Tem



Jay Healy  
Mayor Pro Tem

Wayne Rouse  
Council Member

Bruce Oakley  
Town Manager

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 28th, 2026

**Budget transfer amount:** \$ 55,000

**From:** 30-812-046 (Prof services) \$35,000

30-800-<sup>049</sup>~~046~~ (Prof services) \$20,000

**To:** 30-813-016 (fleet maint)

**Explanation:** cover the overage due increase. And unforeseen issues

**Mark Meyer**

**Director of Public Utilities, Town of Carolina Beach**

---

## Budget Transfer Requests

---

From Brian Stanberry <brian.stanberry@carolinabeach.gov>

Date Thu 2026-05-28 10:12 AM

To Debbie Hall <debbie.hall@carolinabeach.gov>

Cc Ed Parvin <ed.parvin@carolinabeach.gov>

Debbie,

I would like to request the following budget transfer requests to account for overages and to reallocate funds into appropriate line items.

- \$16,000 from the 10-580-046 Professional Services to the 10-580-013 Electric
- \$800 from the 10-580-014 Travel and Training to the 10-580-088 PPE and Safety Equipment
- \$3700 from the 30-900-014 Travel and Training to the 30-900-026 Maintenance and Repair – Material
- \$15,000 from the 30-900-015 Maintenance and Repair-Building to the 30-900-045 Contract Services
- \$600 from the 30-900-012 Printing and Publishing to the 30-900-078 Permits and Fees
- \$400 from the 30-900-013 Electric to the 30-900-080 PPE and Safety Equipment
- \$15,000 from the 30-900-015 Maintenance and Repair-Building to the 30-900-020 Maintenance and Repair – Infrastructure
- \$10000 from the 30-900-019 Maintenance and Repair-Streets to the 30-900-020 Maintenance and Repair – Infrastructure
- \$6000 from the 30-900-024 Uniforms to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2000 from the 30-900-033 Supplies to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2000 from the 30-900-035 Small Tools and Equipment to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2000 from the 30-900-044 Temps to the 30-900-020 Maintenance and Repair – Infrastructure
- \$3600 from the 30-900-074 Capital Projects over \$10,000 to the 30-900-020 Maintenance and Repair – Infrastructure
- \$2300 from the 30-900-011 Communications to the 30-900-020 Maintenance and Repair – Infrastructure
- \$6500 from the 30-900-014 Travel and Training to the 30-900-020 Maintenance and Repair – Infrastructure

Thank you for your assistance and if you have any questions, let me know.

Sincerely,

*Brian Stanberry*  
Director of Public Works  
Town of Carolina Beach

Office: 910-458-8291

Cell: 910-443-1837

Email: [brian.stanberry@carolinabeach.gov](mailto:brian.stanberry@carolinabeach.gov)





Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance
Fund Or Attrib: 10 General Fund							
Type: Revenues							
10 General Fund	Revenues		10-397-003 Reimbursement from W&S Fun	\$775,000.00	\$0.00	\$0.00	(\$775,000.00)
				\$775,000.00	\$0.00	\$0.00	\$0.00
				\$775,000.00	\$0.00	\$0.00	\$0.00
Fund Or Attrib: 30 Utilities Fund							
Type: Expenses							
30 Utilities Fund	Expenses	W&S Administrativ	30-800-080 Reimbursement to General Fun	\$775,000.00	\$0.00	\$0.00	\$775,000.00
				\$775,000.00	\$0.00	\$0.00	\$0.00
				\$775,000.00	\$0.00	\$0.00	\$0.00