



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 6/09/2026

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Appropriate the \$3,500 donation to the P&R Department from Scott Truong to account 10-620-018 P&R M&O Grounds for a double bench swing to be installed at Lake Park.

Appropriate the \$15,000 donation to the P&R Department from Pleasure Island Athletes to account 10-620-074 P&R M&O Capital Project over \$10,000 for one additional volleyball court at the old Community Building site.

Appropriate the \$27,600 donation to the P&R Department from the Friends of CB Parks & Greenways to account 10-620-074 P&R M&O Capital Project over \$10,000 for one additional volleyball court at the old Community Building site.

Appropriate the \$5,068.80 donation to the Police Department from the Police Foundation to account 10-510-033 Police Supplies for the purchase of Bola Wrap non-lethal restraint devices.

Transfers:

Transfer \$77,987.13 from account 23-015-046 SW Pumphouse Professional Services to account 23-015-074 SW Pumphouse Capital over \$10,000 to cover project change orders.

Transfer \$12,714.33 from account 10-410-090 Legislative Contingency to account 10-491-045 Community Development Contract Services to cover the contract cost of engineering needed for the grant application for the proposed sidewalk on SLPB.

Transfer \$30 from account 10-491-014 Community Development Travel to account 10-491-053 Community Development Dues to cover over line-item shortage.

Transfer \$1,210 from account 10-420-045 Executive Contract Service to account 10-420-033 Executive Supplies to cover line-item shortage.

Transfer \$1,200 from account 10-550-045 Marina Contract Service to account 10-550-013 Marina Electric to cover line-item shortage due to increase in Duke Energy rates.

Transfer \$350 from account 10-550-045 Marina Contract Service to account 10-550-024 Marina Uniforms to cover line-item shortage.

Transfer \$2,415 from account 10-550-016 Marina M&O Equip to account 10-550-033 Marina Supplies to cover line-item shortage.

Transfer \$1,000 from account 30-810-032 WWTP Chemicals to account 30-810-011 WWTP Cell/Data to cover line-item shortage.

Transfer \$1,000 from account 30-810-032 WWTP Chemicals to account 30-810-016 WWTP M&O Equip to cover line-item shortage.

Transfer \$1,000 from account 30-810-032 WWTP Chemicals to account 30-810-035 WWTP Small Tools to cover line-item shortage.

Transfer \$55,000 from account 30-811-046 WWC Professional Services to account 30-811-045 WWC Contract Services to cover the increase in contractor pricing and additional work needed.

Transfer \$3,000 from account 30-811-020 WWC M&O Infrastructure to account 30-811-035 WWC Small Tools to cover line-item shortage.

Transfer \$4,000 from account 30-811-020 WWC M&O Infrastructure to account 30-811-033 WWC Supplies to cover line-item shortage.

Transfer \$150 from account 30-812-046 Water Professional Services to account 30-812-033 Water Supplies to cover line-item shortage.

Transfer \$3,000 from account 30-812-046 Water Professional Services to account 30-812-035 Water Small Tools to cover line-item shortage.

Transfer \$15,000 from account 30-812-046 Water Professional Services to account 30-812-026 Water M&O Materials to cover line-item shortage and unforeseen issues.

Transfer \$1,000 from account 30-812-046 Water Professional Services to account 30-812-013 Water Electric to cover line-item shortage due to increase in Duke Energy rates.

Transfer \$40,000 from account 30-812-046 Water Professional Services to account 30-812-045 Water Contract Services to cover line-item shortage and unforeseen issues.

Transfer \$8,000 from account 30-811-074 WWC Capital Project over \$10,000 to account 30-813-017 W/S M&O Vehicles to cover line-item shortage and unforeseen issues.

Transfer \$35,000 from account 30-812-046 Water Professional Services and \$20,000 from account 30-800-049 WS Admin Postage to account 30-813-016 W/S M&O Equip to cover line-item shortage and unforeseen issues.

Transfer \$16,000 from account 10-580-046 Environmental Professional Services to account 10-580-013 Environmental Electric to cover line-item shortage due to increase in propane and Duke Energy rates.

Transfer \$800 from account 10-580-014 Environmental Travel to account 10-580-080 Environmental PPE to cover line-item shortage.

Transfer 3,700 from account 30-900-014 SW Travel to account 30-900-026 M&O Materials to cover over line-item shortage.

Transfer \$15,000 from account 30-900-015 SW M&O Building to account 30-900-045 SW Contract Services to cover over line-item shortage.

Transfer \$600 from account 30-900-012 SW Printing to account 30-900-078 SW Permits to cover over line-item shortage.

Transfer \$400 from account 30-900-013 SW Electric to account 30-900-080 SW PPE to cover over line-item shortage.

Transfer \$49,400 from accounts various SW accounts (see Brian's attached request) to account 30-900-020 SW M&O infrastructure to cover the cost of stormwater infrastructure projects.

Annual Transfer:

A journal entry has been prepared for the annual budgeted transfer from the Utility Fund to the General Fund in the amount of \$775,000.

BUDGET IMPACT:

No budget impacts.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.