



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 12/08/2020

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Appropriate \$10,000 from the Federal 1033 LESO Funds to account 10-510-071 Police Federal 1033 LESO Program for purchase of tactical command and protective gear.

Transfers:

Transfer \$50.00 from account 10-420-009 Executive Workman's Comp to account 10-420-059 Executive Longevity Pay to cover line item shortage.

Transfer \$50.00 from account 30-800-014 Utility Admin Travel and Training to account 30-800-059 Utility Admin Longevity Pay to cover line item shortage.

Transfer \$4,500 from account 30-800-014 Utility Admin Travel and Training to account 30-800-003 Utility Admin Overtime Pay to cover line item shortage and add funds to cover the remained of the fiscal year.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.