



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 5/4/24

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. Transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Appropriations:

Appropriate \$1,000 donation for the Police Department to account 10-510-033 Police Supplies to purchase water bottles for officers.

Appropriate \$1,000 donation for the Police K9 unit to account 10-510-048 Police K-9 Maintenance to offset training costs and supplies.

Transfers:

Transfer \$2,000 from account 10-510-040 Police Crime Prevention to account 10-409-030 General Fund Vehicle Lease to cover lease payments for new PD vehicle for the remainder of the fiscal year.

Transfer \$7,400 from account 10-430-012 Clerk Printing & Publishing to account 10-430-023 Clerk M&O Software to cover the implementation and support contract for Laserfiche.

Transfer \$5,000 from account 10-491-002 Planning Wages to account 10-491-064 Planning Board of Adjustments to cover the Attorney Fees for Planning BOA meeting.

Transfer \$10,635.84 from account 23-002-046 Phase C Professional Services (Revenue Bond) to account 23-014-074 WWTP Oxidation Ditch Project (Revenue Bond) to cover New Hanover County Landfill dumping fees for the material removed during the project.

Transfer \$20,000 from account 10-620-041 P&R Arts & Activities to account 10-620-074 P&R Capital over \$10,000 for construction of volleyball court adjacent to the Community Center.

BUDGET IMPACT:

Budget will not be impacted by the amendments or transfers.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.