

# Capitola City Council

## Agenda Report



**Meeting:** April 27, 2023  
**From:** Finance Department  
**Subject:** Approval of City Check Registers

Recommended Action: Approve check registers dated March 17, 2023, March 31, 2023, and April 14, 2023.

<b>Account: City Main</b>				
<b>Date</b>	<b>Starting Check #</b>	<b>Ending Check #</b>	<b>Payment Count</b>	<b>Amount</b>
3/17/2023	102901	102992	97	\$ 787,641.38
3/31/2023	102993	103078	93	\$ 437,173.40
4/14/2023	103079	103183	111	\$ 709,783.08

The main account check register dated March 3, 2023, ended with check #102900.

<b>Account: Payroll</b>				
<b>Date</b>	<b>Starting Check/EFT #</b>	<b>Ending Check/EFT #</b>	<b>Payment Count</b>	<b>Amount</b>
3/17/2023	5818	5818	92	\$ 181,885.62
3/31/2023	5819	5820	99	\$ 181,368.54
4/14/2023	21735	21842	108	\$ 182,591.35

The payroll account check register dated March 3, 2023, ended with EFT #21544.

Payroll check #5820 dated March 23, 2023 for \$118.75 was voided.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

<b>Check/EFT</b>	<b>Issued to</b>	<b>Dept</b>	<b>Description</b>	<b>Amount</b>
102910	Bear Electrical Solutions Inc.	PW	Adaptive traffic signal system	\$ 77,846.89
102915	California Grey Bears Inc.	CDD	CDBG health food program grant	\$ 35,282.56
102919	CDW Government Inc.	CM	Computer Components	\$ 26,238.04
102922	Community Bridges	CDD	Oct-Dec CDBG CV1 meals	\$ 39,365.43
102925	CSG Consultants Inc.	PW	January building plan review	\$ 11,656.63
102928	Environmental Innovations Inc.	PW	CalRecycle reporting	\$ 10,528.05
102949	McKim Corporation	PW	Clares St traffic calming	\$ 23,482.51
102961	RRM Design Group	CDD	Capitola Housing Element Update	\$ 10,532.50
102966	Santa Cruz County Dept of Public Works	PW	Household Hazardous waste program	\$ 30,914.06
102978	Tessco	PD	Radio System upgrage	\$ 10,249.10
102984	US Bank PARS	Fin	Quarterly PARS trust contribu	\$250,000.00

102988	Vision Communications	PD	Radio System upgrade	\$ 20,495.77
102991	Wells Fargo Bank	Fin	February Credit Card Charges	\$ 12,781.70
1494	CalPERS Member Services Division	CM	PERS contributions PPE 3/4/23	\$ 54,934.75
1496	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 3/4/23	\$ 33,418.55
103004	Burke Williams and Sorensen LLP	CM	February legal services	\$ 35,137.87
103020	GreenWaste Recovery Inc	PW	Flood Relief	\$ 15,381.10
103036	McKim Corporation	PW	Clares St traffic calming progress	\$ 33,171.00
103043	Pacific Gas & Electric	PW	March Utilities	\$ 13,772.48
103054	Santa Cruz Regional 911	PD	FY22/23 Fourth quarter operating contribution	\$111,701.85
103065	Traffic Logix Corporation	PW	Evolution radar feedback signs, cloud service for speed signs	\$ 16,507.86
1501	CalPERS Member Services Division	CM	PERS contributions PPE 3/18/23	\$ 55,452.33
1503	Internal Revenue Service	CM	Federal taxes & Medicare PPE 3/18/23	\$ 32,827.27
103091	Bear Electrical Solutions INC	PW	Final retention release adaptive traffic signal system	\$ 39,316.43
103104	Community Action Board	CDD	January emergency housing assistance	\$ 14,338.20
103124	Granite Rock Company	PW	Wilson Rd Materials, Repairs @ Walkway at 427 Riverview Ave	\$ 35,162.49
103125	Hinderliter Dellamas and Associates	Fin	November Services Cannabis Mgt Program, Quarterly district sales tax audit, February TOT and STR admin	\$ 11,097.64
103139	McKim Corporation	PW	Clares St traffic calming progress & final retention release	\$136,102.30
103143	Moffatt and Nichol	PW	Dec-Jan svc – wharf design, permitting, bidding & constr support, Wharf Design Services 1/29 – 2/25/23	\$ 51,214.03
103148	Precision Concrete Cutting	PW	Sidewalk offset repair	\$ 17,156.00
103157	Second Harvest Food Bank	CDD	CDBG-CV2-3 grant July – September & October – March	\$ 51,686.00
103172	Verde Design Inc	PW	Jade St – universally accessible playground design	\$ 25,992.41
103177	Wells Fargo Bank	Fin	March Credit Card Charges	\$ 15,981.59
1500	CalPERS Health Insurance	CM	April Health Insurance	\$ 64,303.43
1507	CalPERS Member Service	CM	PERS Contribution PPE 4/1/23	\$ 55,839.50
1509	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 4/1/23	\$ 32,310.61

Attachments:

1. 3-17-23 Check Register
2. 3-31-23 Check Register
3. 4-14-23 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Moss, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager