

Capitola City Council

Agenda Report



Meeting: November 13, 2025

From: Police Department

Subject: Surplus Vehicle

Recommended Action: Adopt a resolution to declare one Police Department vehicle as surplus property and authorize Public Works to dispose of the vehicle through public auction, in accordance with Administrative Policy III-8 – Surplus Property.

Background: City Council authorization is required for the sale or transfer of all City vehicles. Staff recommends that Vehicle #161, a 2016 Ford Explorer (VIN #1FM5K8AR3GGA47192), be declared surplus and disposed of through public auction.

This vehicle was used as a patrol unit by the Police Department and has been removed from service due to mechanical issues. After inspection by the City Mechanic, the vehicle was found to be non-operational and no longer suitable for use. It has reached the end of its service life for the Police Department fleet. The current odometer reading is 95,662 miles.

Discussion: The Police Department routinely reviews its fleet for operational efficiency and safety. Vehicle #161 has been deemed inoperable and is no longer viable for department use. In accordance with Administrative Policy III-8, Section IV(A), surplus property that no longer meets the needs of the City may be sold through public auction.

Staff recommends that Public Works be authorized to coordinate the disposal of the vehicle through this method, which is the most practical and cost-effective option for removing the vehicle from the City's inventory.

Fiscal Impact: None. The vehicle is surplus and will be sold at auction.

Attachments:

1. Resolution

Report Prepared By: Leo Moreno, Police Captain

Reviewed By: Julia Gautho, City Clerk; Sarah Ryan, Chief of Police; Marc Tran, City Attorney

Approved By: Jamie Goldstein, City Manager