

# Capitola City Council

## Agenda Report



**Meeting:** November 13, 2025

**From:** City Manager Department

**Subject:** 2025 City Council Regular Meeting Schedule

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**Recommended Action:** Adopt a resolution amending the 2025 City Council regular meeting schedule to cancel the November 20<sup>th</sup> meeting.

**Background:** Regular City Council meetings are usually held on the second and fourth Thursday of each month, with the exception of July, August, November, and December.

On December 12, 2024, the City Council adopted Resolution No. 4410, establishing the regular meeting schedule for 2025. On February 13, 2025, the City Council adopted Resolution No. 4417, amending the 2025 schedule to correct the August meeting date.

On September 25, 2025, the City Council directed staff to repurpose the November 20<sup>th</sup> regularly scheduled City Council meeting to discuss a variety of topics. On October 23, 2025, the City Council further directed staff to hold the November 20<sup>th</sup> meeting at New Brighton Middle School (NBMS) Performing Arts Center.

**Discussion:** Capitola Municipal Code Section 2.04.110.B requires regular meetings of the Council to be held in Council Chambers at City Hall. Council's direction to hold the November 20<sup>th</sup> meeting at NBMS requires an amendment to the 2025 meeting schedule. Attachment 1 includes a resolution which removes the November 20<sup>th</sup> date as a regularly scheduled meeting. Staff will publish an agenda for the Special Meeting in accordance with the Brown Act in advance of the November 20<sup>th</sup> meeting.

**Fiscal Impact:** There is no fiscal impact associated with the recommended action.

**Attachments:**

1. Resolution

**Report Prepared By:** Julia Gautho, City Clerk

**Reviewed By:** Marc Tran, City Attorney

**Approved By:** Jamie Goldstein, City Manager