

Capitola City Council

Agenda Report

Meeting: January 30, 2025

From: Finance Department

Subject: City Check Registers



Recommended Action: Approve check registers dated December 06, 2024, December 13, 2024, December 20, 2024, January 03, 2025, and January 10, 2025.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
12/06/2024	107879	107957	87	\$ 524,986.02
12/13/2024	107958	108024	67	\$ 689,966.14
12/20/2024	108025	108103	86	\$ 741,524.15
01/03/2025	108104	108130	34	\$ 314,199.65
01/10/2025	108131	108209	79	\$ 164,437.92

The main account check register dated November 22, 2024, ended with check #107878.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
12/06/2024	26785	26887	103	\$ 204,414.38
12/13/2024	5918	5921	110	\$ 198,452.31
12/20/2024	-	-	-	-
01/03/2025	26994	27093	100	\$ 205,898.55
01/10/2025	5922	5923	102	\$ 219,749.48

The payroll account check register dated November 22, 2024, ended with payroll check #5917.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
107879	CSW Stuber Stroeh Engineering Group	PW	Cliff Drive Resiliency Project Services	\$ 31,692.85
107897	Capitola Soquel Chamber of Commerce	Fin	FY24/25 Q1 TOT	\$ 14,324.76
107921	Kimley Horn and Associates Inc	PW	41 st Ave Multimodal Corridor Improvements	\$ 57,865.00
107956	Visit Santa Cruz County	Fin	FY24/25 Q1 TMD	\$ 80,049.73
1837	CalPERS Health Insurance	CM	December Health Insurance	\$ 81,967.75
1838	CalPERS Member Services Division	CM	PERS Contributions PPE 11/23/24	\$ 67,969.78

1839	Employment Development Department	CM	State Tax PPE 11/23/24	\$ 12,669.80
1840	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 11/23/24	\$ 40,854.78
1842	VOYA Financial	CM	Employee 457 Contributions PPE 11/23/24	\$ 10,167.26
107967	Boone Low Ratliff Architects	PW	Jade St Community Center Renovation	\$ 10,935.39
107996	MBASIA	CM	FY24/25 Worker's Comp. & Liability Insurance	\$ 625,460.00
108025	Adams Ashby Group Inc	CDD	General Admin of CDBG	\$ 17,500.00
108028	American Ramp Company	PW	McGregor Asphalt Pump Track Project Services	\$ 108,933.45
108035	Betz Works Inc	PW	Park at Rispin Mansion Project Services	\$ 125,000.00
108037	Burke Williams & Sorensen LLP	CM	October Legal Services	\$ 10,050.00
108042	CSW Struber Stroeh Engineering Group	PW	Cliff Drive Resiliency Project Services	\$ 26,947.17
108063	Kimley Horn and Associates Inc	PW	41st Ave Multimodal Corridor Improvements	\$ 37,927.50
108077	Pacific Gas & Electric	PW	December Monthly Utilities	\$ 19,905.34
108083	Santa Cruz Regional 911	PD	FY24/25 Q3 Operating Contribution	\$ 133,595.50
108086	Soquel Creek Water District	PW	Monthly Water & Irrigation Services	\$ 30,565.67
1845	CalPERS Member Services Division	CM	PERS Contributions PPE 12/7/24	\$ 65,670.32
1846	Employment Development Department	CM	State Tax PPE 12/7/24	\$ 11,736.68
1847	Internal Revenue Service	CM	Federal taxes & Medicare PPE 12/7/24	\$ 38,554.01
1851	Santa Cruz County Bank	Fin	November Credit Card Charges	\$ 10,328.17
1852	CalPERS Health Insurance	CM	January Health Insurance	\$ 85,996.63
1853	CalPERS Member Services Division	CM	PERS Contributions PPE 12/21/24	\$ 65,057.37
1854	Employment Development Department	CM	State Tax PPE 12/21/24	\$ 13,260.68
1855	Internal Revenue Service	CM	Federal Taxes & Medicare PPE 12/21/24	\$ 42,052.42
108138	BerryDunn	CM	Project Planning & Management Services	\$ 10,847.71
108144	Communication Service Corporation	PW	Corp yard cameras	\$ 15,441.01
108202	Verde Design Inc	PW	Jade St. Park Universally Accessible Playground	\$ 17,787.50

Attachments:

1. 12-06-24 Check Register
2. 12-13-24 Check Register
3. 12-20-24 Check Register
4. 01-03-25 Check Register
5. 01-10-25 Check Register

Report Prepared By: Luis Ruiz, Accountant I

Reviewed By: Julia Gautho, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager