

Capitola City Council

Agenda Report



Meeting: March 28, 2024

From: Public Works Department

Subject: City Hall and Police Department Backup Generator Project Completion

Recommended Action: 1) Accept as complete the City Hall and Police Department Backup Generator completed by Triad Electric, Inc.; 2) authorize the City Clerk to file and record a Notice of Completion; and 3) authorize the release of the contract retention of \$11,009.34 as prescribed in the contract.

Background: In March of 2021 the City was awarded a FY 2020-21 Community Power Resiliency allocation from the California Governor's Office of Emergency Services (Cal OES) in the amount of \$300,000. Initially, staff anticipated constructing solar panels and a battery backup system for City Hall. Staff bid the project in June of 2022 and did not receive any bids. In consultation with solar power installers, staff determined the roof of the building did not have sufficient surface area to support an effective solar system. Staff received approval from Cal OES to install a new emergency generator in lieu of the solar panel project.

Following this approval, the project was advertised, and bids were received on November 16, 2022. Triad Electric, Inc. submitted the lowest bid in the amount of \$197,200. On November 22, 2022, the City Council authorized the City Manager to execute the agreement with Triad Electric, Inc.

Discussion: Construction of the project began in November 2022 and was completed in February 2024. During the course of construction, four change orders were executed to install EV charging stations, improve connectivity to security cameras, and to modify the location of the transfer switch due to limited space within the electrical room.

Fiscal Impact: The total available funding for construction of the project was \$390,0000. Attachment 1 outlines the project cost summary. Final project cost was \$231,345.

Attachments:

1. Project Cost Summary
2. Notice of Completion

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Reviewed By: Jessica Kahn, Public Works Director; Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager