

Capitola City Council

Agenda Report



Meeting: May 12, 2022

From: Finance Department

Subject: Approval of City Check Registers Dated April 1, April 8, April 15, April 22, and April 29

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
4/1/2022	100247	100276	35	\$ 180,297.93
4/8/2022	100277	100320	45	\$ 133,265.96
4/15/2022	100321	100410	96	\$ 200,563.69
4/22/2022	100411	100445	35	\$ 98,146.34
4/29/2022	100446	100488	50	\$ 186,057.44

The main account check register dated March 25, 2022, ended with check #100246.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount

The library account check register dated March 4, 2022, ended with check #301.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
4/8/2022	19115	19215	101	\$ 171,221.49
4/22/2022	19216	19304	89	\$ 168,691.52

The payroll account check register dated March 25, 2022, ended with EFT #19114.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
100255	CSG Consultants	CD	February plan review and inspection services	\$ 13,796.69
100265	McKim Corporation	PW	Road repair project	\$ 33,734.50
100273	Workbench	CD	SB2 ADU construction documents, engineer coordination	\$ 14,285.00
1299	CalPERS Member Services	FN	PERS contributions PPE 3/25/22	\$ 55,778.46
1301	IRS	FN	Federal taxes & Medicare PPE	\$ 28,278.27

			3/19/22	
100308	Santa Cruz County Auditor-Controller	PD	March citation processing	\$ 16,961.00
1304	CalPERS Health	CM	April health insurance	\$ 60,324.29
100330	Bear Electrical Solutions	PW	Flashing crosswalk pole	\$ 12,600.00
100345	Economic & Planning Systems	CD	Affordable housing nexus study & feasibility analysis	\$ 13,533.75
1305	CalPERS Member Services	FN	PERS contributions PPE 4/2/22	\$ 56,318.24
1307	IRS	FN	Federal taxes & Medicare PPE 4/2/22	\$ 29,314.03
100411	Wells Fargo Bank	CM	March credit card charges	\$ 13,117.65
100418	Burke Williams & Sorensen	CM	February legal services	\$ 17,056.92
100435	PG&E	PW	April gas & electricity	\$ 15,130.47
100439	Soquel Creek Water District	PW	Water service	\$ 10,288.79
100481	Visit Santa Cruz County	FN	January – March tourism marketing district	\$ 28,933.81
1313	CalPERS Member Services	FN	PERS contributions PPE 4/16/22	\$ 56,318.33
1315	IRS	FN	Federal taxes & Medicare PPE 4/16/22	\$ 28,833.04

Attachments:

1. 4-1-22 Check Register
2. 4-8-22 Check Register
3. 4-15-22 Check Register
4. 4-22-22 Check Register
5. 4-29-22 Check Register

Report Prepared By: Mark Sullivan, Senior Accountant

Reviewed By: Chloé Woodmansee, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager