

Capitola City Council

Agenda Report



Meeting: October 27, 2022

From: City Manager Department

Subject: Lifeguard Job Descriptions

Recommended Action: Approve changes to the Beach Lifeguard/Junior Lifeguard Instructor and Lifeguard Lieutenant/Junior Guard Assistant Coordinator job descriptions.

Background: The City hires seasonal employees to staff various summer programs, including lifeguards to monitor Capitola Beach and provide Junior Guard program instruction. Previously, the City contracted with the City of Santa Cruz for tower lifeguard services. The Beach Lifeguard/Junior Lifeguard Instructor job description was last updated and approved by City Council on March 25, 2021, and the Beach Lifeguard Lieutenant/Junior Lifeguard Coordinator job descriptions was last updated and approved in 2019.

Discussion: Staff recommends slight updates to both job descriptions, to emphasize the Open Water Lifeguard duties in addition to the Junior Guard program. As part of the development of the Beach Lifeguard Services program, staff will apply to be a United States Lifesaving Association (USLA) Certified Lifeguard Agency. To do so, City job descriptions need to comply with USLA standards.

Fiscal Impact: None.

Attachments:

1. Beach Lifeguard/Junior Lifeguard Instructor job description redlined version
2. Lifeguard Lieutenant/Junior Guard Assistant Coordinator job description redlined version

Report Prepared By: Chloé Woodmansee, Assistant to the City Manager

Reviewed By: Nikki Bryant LeBlond, Recreation Division Manager; Samantha Zutler, City Attorney

Approved By: Jamie Goldstein, City Manager