

City of Capitola

City Council Meeting Minutes

Thursday, October 27, 2022 – 7:00 PM



City Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Mayor: Sam Storey

Vice Mayor: Margaux Keiser

Council Members: Jacques Bertrand, Yvette Brooks, Kristen Brown

Regular Meeting of the Capitola City Council – 7 PM

1. Roll Call and Pledge of Allegiance

Council Members Jacques Bertrand, Yvette Brooks, Kristen Brown, Margaux Keiser, and Mayor Sam Storey.

2. Additions and Deletions to the Agenda – none

3. Presentations

A. Mayor for a Day Essay Contest: Middle School Division Winner Recognition

Recreation Division Manager Bryant-LeBlond introduced Middle School student Sydney Swanson, who read her winning essay.

B. Introduction of new Customer Service/Office Coordinator Liliana Carrisoza

Assistant to the City Manager Woodmansee introduced Liliana, who was welcomed by the Mayor and Council.

4. Additional Materials

A. Item 8.A – three emailed public comments

5. Oral Communications by Members of the Public – none

6. Staff / City Council Comments

Chief Dally discussed a recent incident at Santa Cruz Highschool. There was an active shooter threat that eventually was revealed to be a hoax. Chief Dally commended Capitola Police and all partner agencies for their immediate and thorough response to what was believed to be an active shooting situation, and said that the teams would be debriefing on how to improve response in the event of a threat.

Council Member Brown commented that the new holiday lights in Capitola Village are lovely. Mayor Storey agreed and thanked the BIA.

7. Consent Items

A. Consider the minutes from the October 13, 2022, regular City Council meeting

Recommended Action: Approve minutes.

B. Development Services Technician Job Description

Recommended Action: Approve changes to the Development Services Technician job description.

- C. Consider Staffing Changes in the City Manager and Police Departments
Recommended Action: Approve proposed staffing changes and increase the Human Resources Analyst position to full-time, effective October 30, 2022.
- D. Consider Adopting Proposed Resolution Allowing for the Continuation of Teleconferencing
Recommended Action: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and there is a need to continue action; and 2) Adopt the proposed resolution authorizing the City Council (along with the Planning Commission and all advisory bodies) to continue to conduct teleconferencing meetings.

Motion: Approve Items 7.A, 7.B, 7.C, and 7.D as recommended

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Brown

Second: Council Member Brooks

Yea: Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown and Mayor Sam Storey

8. General Government / Public Hearings

- A. Conceptual Review for 1) Future annexation of 1610 Bulb Avenue into Capitola City limit; and 2) Community Benefit Application for Senior Living facility at 3720 Capitola Road and 1610 Bulb Avenue in the Community Commercial Zoning District

Staff Recommendation: Continue the 3720 Capitola Road and 1610 Bulb Avenue conceptual review application to a date uncertain.

Motion: Continue item to a date uncertain

Result: Passed, 5:0 (Unanimous)

Mover: Council Member Bertrand

Second: Council Member Brooks

Yea: Vice Mayor Keiser, Council Member Bertrand, Council Member Brooks, Council Member Brown and Mayor Sam Storey

- B. Permanent Local Housing Allocation Grant

Recommended Action: Accept staff presentation on the 5-year plan for Permanent Local Housing Allocation (PLHA) Funds and provide direction on the proposed allocation of funds.

Community Development Director Herlihy presented a staff report.

Council Member Brooks confirmed that PLHA money is restricted and that the funds do roll over year-to-year, however only during the five-year period. She then asked about the use of PLHA versus Redevelopment Agency (RDA) funds towards fighting homelessness. City Manager Goldstein highlighted that the RDA money must be used within a stricter time frame.

Vice-Mayor Keiser confirmed that the Housing for Health Partnership is a countywide program.

Mayor Storey asked about assisting mobile home park residents in buying out their parks.

Result: direction given

- C. Donations Report Full Year 2021-22

Recommended Action: Receive the Annual Donations and Contributions Report.

Finance Director Malberg presented a staff report highlighting donations and grants that the City received in fiscal year 2021-22.

Mayor Storey asked if the City acknowledges individuals that donate. Director Malberg confirmed that museum donations are acknowledged by the Museum Curator.

Council Member Bertrand asked about the Monte Foundation Fireworks show. City Manager Goldstein explained that the Monte Foundation raises money and then donates significantly to the City; explaining that the event itself is not a City fundraiser.

Result: presentation received

9. Adjournment

The meeting adjourned at 7:44PM to the next regular City Council meeting on November 10, 2022.

ATTEST:

Sam Storey, Mayor

Chloé Woodmansee, City Clerk

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