

Capitola City Council

Agenda Report



Meeting: June 22, 2023

From: Finance Department

Subject: Approval of City Check Registers Dated May 26, 2023, and June 9, 2023

Recommended Action: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
5/26/2023	103372	103488	126	\$ 519,725.18
6/9/2023	103489	103626	144	\$ 1,070,705.81

The main account check register dated May 12, 2023, ended with check #103371.

Account: Payroll				
Date	Starting Check/EFT #	Ending Check/EFT #	Payment Count	Amount
5/26/2023	5821	5822	121	\$ 258,002.42
6/9/2023	22184	22308	125	\$ 188,826.47

The payroll account check register dated May 12, 2023, ended with EFT #22064.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check/EFT	Issued to	Dept	Description	Amount
103385	Betz Works Inc	PW	Replace failed sewer lateral at City Hall	\$ 28,800.00
103391	CALE America Inc	PD	Paystation repairs and service charges Aug – May	\$ 25,344.29
103427	Pacific Gas & Electric	PW	May utilities	\$ 12,816.88
103451	Visit Santa Cruz County	Fin	Jan – Mar TMD	\$ 54,119.20
103454	Watsonville Ford	PW	2022 Ford F250	\$ 46,399.45
103455	Wells Fargo Bank	Fin	April credit card charges	\$ 10,079.63
1524	CalPERS Health Insurance	CM	June health insurance	\$ 64,303.43
1525	CalPERS Member Services Division	CM	PERS contributions PPE 5/13/23	\$ 56,286.62
1526	Employment Development Department	CM	State taxes PPE 5/13/23	\$ 20,818.55
1527	Internal Revenue Service	CM	Federal taxes & Medicare PPE 5/13/23	\$ 64,934.14
1529	VOYA Financial	CM	Employee 457 contribution PPE 5/13/23	\$18,235.47

22078	Employee	CM	Payroll PPE 5/13/23 – includes mandatory vacation cash out	\$ 14,160.85
22117	Employee	CM	Payroll PPE 5/13/23 – includes mandatory vacation cash out	\$ 12,202.60
22137	Employee	CM	Payroll PPE 5/13/23 – includes mandatory vacation cash out	\$ 11,066.52
22143	Employee	CM	Payroll PPE 5/13/23 – includes mandatory vacation cash out	\$ 10,150.18
22146	Employee	CM	Payroll PPE 5/13/23 – includes mandatory vacation cash out	\$ 10,474.52
103508	Burke Williams & Sorensen	CM	April legal services	\$ 26,396.51
103511	California Grey Bears Inc	CDD	CDBG health food program grant	\$ 56,174.09
103524	Diamond D Company	PW	Kennedy sidewalk project	\$ 139,170.25
103546	iWorQ Systems Inc	CM	CDD & PW software July 2023 – June 2024	\$ 10,375.00
103563	Moffatt & Nichol	PW	Wharf & beach project services	\$ 60,982.14
103585	SC County Dept of Public Works	PW	Road rehab cost share	\$ 428,699.00
103586	SC County Human Services Dept	CM	Homeless action partnership cost share	\$ 39,950.00
103592	SC Swimming CAFL	Rec	Spring swim lessons	\$ 10,000.00
1534	CalPERS Member Services Division	CM	PERS contributions PPE 5/27/23	\$ 56,583.32
1536	Internal Revenue Service	CM	Federal taxes & Medicare PPE 5/27/23	\$ 33,350.56

Attachments:

1. 5-26-23 Check Register
2. 6-9-23 Check Register

Report Prepared By: Leda Laidlaw-Hunter, Accountant I

Reviewed By: Julia Moss, City Clerk and Jim Malberg, Finance Director

Approved By: Jamie Goldstein, City Manager