

Fiscal Year 2023-24 Fee Schedule

June 22, 2023

Background

- Annual review of Fee Schedule as part of budget process
 - November 24, 2015 - City Council adopted current Fee Schedule
 - Consultant recommended annual review and Consumer Price Index (CPI) increase
 - Most fees have been increased each year by the San Francisco Bay Area annual CPI rate
 - FY 2023-24 CPI rate is 5.6% (calendar year 2022)
 - Staff recommends increasing fees 5.6%
- History of annual increases:
 - FY 2019-20 = 3.87%
 - FY 2020-21 = 0%
 - CPI was 3.31% however no increase due to COVID-19
 - FY 2021-22 = 1.72%
 - FY 2022-23 = 3.21%

Background (cont.)

- Cost of Service Fee Study
 - Best Management Practice is to conduct a comprehensive fee study every 5 years
 - Staff began the fee study in January 2020
 - Anticipating fee adjustments in July 2020
 - Due to fiscal impacts from COVID-19 pandemic staff slowed the process down
 - Anticipate completing cost of service fee study this fall
 - Present results to City Council in late 2023 or early 2024
 - Fee adjustments tentatively going into effect July 1, 2024

Proposed Fee Amendments

- Police Department
 - Addition of Firearm Dealer License City application fee of \$100
 - Addition Carrying a Concealed Weapon (CCW) permit City application fee of \$115
 - Removal of Animal Service Fees imposed and collected by Santa Cruz County

Proposed Fee Amendments

- Recreation Fees
 - Addition of Drop-In and Workshop registration fee of \$10
 - Addition of July Drop-In activity fee pro-rated cost of session activity fee
 - Addition of Parent's Night Out of \$25 / \$31
 - Addition of daily rate program fee of \$34 / \$42
 - Addition of Art & Cultural merchandise fee – cost plus 50%
 - Plein Air application fee of \$50
 - Plein Air Art Exhibition fee 30% retained by City; 70% to Artist

Recommendation

Conduct noticed public hearing

Adopt resolution

- Adopting the Fee Schedule for FY 2023-24