

# Capitola City Council

## Agenda Report



**Meeting:** July 24, 2025

**From:** City Manager Department

**Subject:** CVWBIA Advisory Committee

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**Recommended Action:** Adopt a resolution approving bylaws for the Capitola Village and Wharf Business Improvement Area (CVWBIA) Advisory Committee.

**Background:** In May 2005, the City formed the CVWBIA and appointed an initial Advisory Committee. The purpose of this group is to review and recommend a budget for the CVWBIA and advise the City Council regarding other matters related to the assessments.

Section 36530 of the California Streets and Highways Code requires the City Council appoint members to the Capitola Village and Wharf Business Improvement Area (CVWBIA) Advisory Committee.

**Discussion:** As this group is an advisory body to the City Council, staff recommends adopting a resolution establishing bylaws for the group. Staff suggests an initial composition of three members: two members of the public and one Planning Commission or Finance Advisory Committee member.

**Fiscal Impact:** There is no fiscal impact related to the recommended action.

### Attachments:

1. Resolution

**Report Prepared By:** Julia Gautho, City Clerk

**Reviewed By:** Samantha Zutler, City Attorney

**Approved By:** Jamie Goldstein, City Manager