

Capitola City Council

Agenda Report

Meeting: July 24, 2025
From: Public Works Department
Subject: Upper Village Parking Lot Sidewalk Improvement Project Completion



Recommended Action: 1) Accept as complete the Upper Village Parking Lot Sidewalk Improvement Project constructed by Diamond D Company at a final cost of \$382,491; 2) authorize the City Clerk to file and record a Notice of Completion; 3) adopt a resolution amending the FY 2025-26 Adopted Budget to allocate \$12,491 for additional project expenditures; and 4) authorize the release of the contract retention of \$18,528 as prescribed in the construction agreement.

Background: On March 25, 2021, the City Council approved an agreement with the Santa Cruz County Regional Transportation Commission (SCCRTC) for the study and construction of a pedestrian pathway (Pathway Project) to connect the Upper Beach and Village Parking Lot (Parking Lot) and Monterey Avenue.

The project was designed to separate vehicles and pedestrians entering and exiting the parking lot, providing a safe pathway for pedestrians. On February 10, 2022, staff presented a schematic plan of the pathway configuration to the City Council, and on September 14, 2023, the Council directed staff to develop the final design for the Pathway Project. On April 11, 2024, the City Council authorized staff to advertise the project, and a construction contract was awarded in August 2024.

Discussion: The completed pathway integrates with the existing driveway and maintains the grade and alignment of surrounding features. Improvements include a 5-foot-wide sidewalk with a retaining wall up to 3 feet in height, ADA-compliant curb ramps at the southwest and northwest corners of the Monterey Avenue and Park Avenue intersection, and new striping to support bicycle and pedestrian crossings. A drop-off/pick-up pull-out was also added on the south side of Monterey Avenue, just east of the intersection, with curbs and striping to clearly define the space. Several trees were removed to accommodate the improvements.

During construction, field modifications were made to adjust the sidewalk and improve transitions, which resulted in additional quantities of bid items, including retaining wall, retaining curb, and asphalt. These changes were necessary due to site conditions and added \$12,491 in cost.

Construction was completed in May 2025. Staff recommends accepting this project as complete and filing a Notice of Completion for the project.

Fiscal Impact: The following tables itemize the final revenue and expenditures for the project.

Table 1. Upper Village Parking Lot Sidewalk Project Funding

Source	Amount
FY 2024-25 budget	\$20,000
SCCRTC Grant	\$250,000
SCCRTC TDA Funds	\$100,000
Total Project Funding	\$370,000

Table 2. Upper Village Parking Lot Sidewalk Project Expenses

Item	Amount
Initial Contract	\$370,000
Additional quantities performed	\$12,491
Total Project Expenses	\$382,491

The \$12,491 budget shortfall will be covered by a budget amendment using available funds from the Gas Tax Restricted Fund.

Attachments:

1. Notice of Completion
2. Resolution

Report Prepared By: Kailash Mozumder, Public Works Project Manager

Reviewed By: Jessica Kahn, Public Works Director, Julia Gautho, City Clerk

Approved By: Jamie Goldstein, City Manager