

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA ADOPTING THE
CITY OF CAPITOLA TITLE VI PROGRAM MANUAL AND APPOINTING THE PUBLIC
WORKS DIRECTOR AS THE TITLE VI COORDINATOR**

WHEREAS, Title VI of the Civil Rights Act of 1964 and related nondiscrimination statutes prohibit discrimination on the basis of race, color, national origin, sex, age, disability, or income status in programs and activities receiving federal financial assistance; and

WHEREAS, the City of Capitola receives federal and state transportation funding through programs administered by the California Department of Transportation (Caltrans), and is therefore required to maintain a Title VI Program to ensure continued eligibility for such funding; and

WHEREAS, Caltrans has updated the Local Assistance Procedures Manual (LAPM) to require that local public agencies adopt a formal Title VI Program and submit a Title VI Program Assessment to demonstrate compliance; and

WHEREAS, the City of Capitola has prepared a Title VI Program Manual outlining the City's policies and procedures for ensuring compliance with Title VI and related authorities, including provisions for public notice, complaint procedures, limited English proficiency services, environmental justice, staff training, and subrecipient monitoring; and

WHEREAS, the City wishes to adopt the Title VI Program Manual and designate a Title VI Coordinator to manage and oversee implementation of the program.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Capitola, State of California, as follows:

1. The City of Capitola hereby adopts the Title VI Program Manual, dated July 2025 attached hereto as Exhibit A and incorporated herein by reference, as its official program for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related federal nondiscrimination requirements.
2. The City Council designates the Public Works Director as the City's Title VI Coordinator, responsible for managing Title VI compliance, coordinating related efforts across departments, and serving as the primary point of contact for Caltrans and other agencies.
3. The City Manager or designee is hereby authorized to execute related documents, implement the Title VI Program, and submit required reports and assessments to Caltrans as necessary to maintain compliance and funding eligibility.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 24th day of July, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ABSTAIN:

Joe Clarke, Mayor

ATTEST:

Julia Gautho, City Clerk