



## Budget Adjustment Request

**Date**

07/11/2025

**Requesting Department \***

Public Works

**Type of Adjustment**

☐ Administrative

☒ Council

**Item #****Council Date**

7/24/25

**Council Approval**

### Revenues

Account Number	Account Description	Increase/Decrease

**Total Revenues**

\$0.00

### Expenditures

Account Number	Account Description	Increase/Decrease
1310-1000.000	Gas tax - Cash Operating	\$12,491.00

**Total Expenditures**

\$12,491.00

**Net Impact**

-\$12,491.00

**Purpose**

Additional quantities for the Upper Village Parking Lot Sidewalk Improvement Project

**Department Head Approval**

*Jessica Kahn*

Finance Director Approval

*Jim Malberg*

City Manager Approval

Jamie Goldstein

Action History (all history times shown in Pacific Standard Time)

Submit	by Jessica Kahn 7/11/2025 9:22:54 am (Budget Amendment Request Submitted)
Approve	by Jessica Kahn 7/11/2025 10:24:21 am (Routed to PW) <ul style="list-style-type: none"><li>The task was assigned to Jessica Kahn 7/11/2025 9:22:54 am</li></ul>
Approve (send to CM for approval)	by Jim Malberg 7/11/2025 10:27:05 am (Routed to Finance Director) <ul style="list-style-type: none"><li>The task was assigned to Jim Malberg 7/11/2025 10:24:21 am</li></ul>
Approve (return to Finance for processing)	by Jamie Goldstein 7/16/2025 5:31:10 pm (Routed to CM for final approval) <ul style="list-style-type: none"><li>The task was assigned to Jamie Goldstein 7/11/2025 10:27:05 am</li></ul>